Full Authority Minutes July 15, 2026

A meeting of the Full Authority of the Kettle Creek Conservation Authority was held on Wednesday, July 15, 2026 at 10:00 a.m. The meeting was streamed live to Facebook.

Audio/Video Record Notice
The Audio/Video Recording Notice was posted and made available to the public.

Members Present:

Lori Baldwin-Sands	St. Thomas	In Person
Frank Berze	Middlesex Centre	In Person
Jim Herbert	St. Thomas	In Person
Grant Jones	Southwold	In Person
Sharron McMillan, Vice Chair	Thames Centre	In Person
Todd Noble, Chair	Central Elgin	In Person
Jerry Pribil	London	Virtual
JJ Strybosch	London	In Person
Sam Trosow	London	Virtual

Members Absent with Regret:

John Wilson	Malahide

Staff Present

Jennifer Dow	Water Resources Supervisor	In Person
Jessica Kirschner	Corporate Services Coordinator	Virtual
Maisa Fumagalli	Planning and Regulations Supervisor	In Person
Betsy McClure	Manager Communications/Stewardship/Outreach	In Person
Jessy Van der Vaart	Communications and Outreach Coordinator	In Person
Elizabeth VanHooren	General Manager/Secretary Treasurer	In Person

Introductions & Declarations of Pecuniary Interest
There were no declarations of pecuniary interest.

Hearing Board
There was no Hearing required.

Delegations
There were no delegations.

Minutes of Meeting
a) June 17, 2026 Full Authority Meeting

VanHooren noted that the FA77/2026 should read that the 2027 Budget and Municipal Apportionment be approved. Members concurred with the amendment.

FA84/2026
Moved by: Lori Baldwin-Sands
Seconded: Jim Herbert
That the minutes of the June 17, 2026 Full Authority meeting be approved as amended.

Carried

Matters Arising

a) Media Report
b) Project Tracking
c) Watershed Conditions Report

During the vote on Matters Arising, the link with members joining virtually was lost. A brief recess was taken to re-establish the link and the meeting continued.

FA85/2026
Moved by: Sharron McMillan
Seconded: Frank Berze
That the Staff Reports under Matters Arising (a) through (c) be received.

Carried

Correspondence

a) From Township of South-west Oxford Re: Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens June 17, 2026

FA86/2026
Moved by: Jim Herbert
Seconded: JJ Strybosch
That the correspondence be received.

Carried

Statement of Revenue and Expenses
There was no report.

New Business

a) 2027 Draft Budget and Municipal Apportionment Consultation Update

FA87/2026
Moved by: Grant Jones
Seconded: Frank Berze
That the staff report on the 2027 Draft Budget and Municipal Apportionment Consultation Update be received.

Carried

b) Climate Change Action Plan

Members expressed their pleasure with the plan. Lori Baldwin-Sands requested that the plan reflect the various partnerships that KCCA has fostered throughout the watershed for climate change mitigation.

FA88/2026
Moved by: Lori Baldwin-Sands
Seconded: Jim Herbert
That the Climate Change Action Plan be approved.

Carried

d) July Planning and Regulations Report

FA89/2026
Moved by: Sharron McMillan
Seconded: Sam Trosow
That the July Planning and Regulations Activity Report be received.

Carried

Closed Session
The Closed Session meeting began at 10:36 a.m.

VanHooren requested that a property matter be added to the Closed Session Agenda.

FA90/2026
Moved by: Sam Trosow
Seconded: Jerry Pribil
That the Full Authority move to Closed Session to discuss legal, Personnel or Property matters.

Carried

FA91/2026
Moved by: Jim Herbert
Seconded: Sharron McMillan
That the Full Authority revert to open session and report.

Carried

The Open Session resumed at 11:18 a.m.

a) June 17, 2026 Full Authority Closed Session Minutes

FA92/2026
Moved by: Frank Berze
Seconded: Grant Jones
That the Closed Session minutes of the June 17, 2026 Full Authority meeting be approved.

Carried

b) Legal Matter

FA93/2026
Moved by: JJ Strybosch
Seconded: Grant Jones
That staff proceed as directed on a legal matter.

Carried

c) Legal Matter

FA94/2026
Moved: Frank Berze
Seconded: Jim Herbert
That staff proceed as directed on a legal matter

Carried

d) Property Matter

FA95/2026
Moved: Sharron McMillan
Seconded: Sam Trosow
That staff proceed as directed on a property matter

Carried

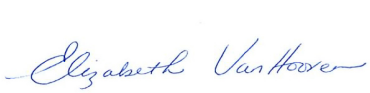
Members noted that the next meeting had been rescheduled for August 12, 2026 as a result of the AMO conference conflicting with the previously scheduled August 19, 2026 meeting. VanHooren acknowledged that the wrong date had been published in prior communication. The next scheduled meeting of the Authority is August 12, 2026.

FA96/2026
Moved by: Jim Herbert
That the meeting adjourn at 11:22 a.m.

Carried

Upcoming Meetings

KCCA Full Authority Meeting August 12, 2026



Elizabeth VanHooren
General Manager/Secretary Treasurer

Todd Noble
Chair

Recorded Vote Registry FA84/2026 to FA89/2026
A=Absent Y=Yes N=No AB=Abstain

Board Member	FA84/2026	FA85/2026	FA86/2026	FA87/2026	FA88/2026	FA89/2026
Baldwin-Sands	Y	Y	Y	Y	Y	Y
Berze	Y	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	Y	Y
Jones	Y	Y	Y	Y	Y	Y
McMillan	Y	Y	Y	Y	Y	Y
Noble	Y	Y	Y	Y	Y	Y
Pribil	Y	A	Y	Y	Y	Y
Strybosch	Y	Y	Y	Y	Y	Y
Trosow	Y	A	Y	Y	Y	Y
Wilson	A	A	A	A	A	A
Result	Carried	Carried	Carried	Carried	Carried	Carried

Recorded Vote Registry FA90/2026 to FA96/2026
A=Absent Y=Yes N=No AB=Abstain

Board Member	FA90/2026	FA91/2026	FA92/2026	FA93/2026	FA94/2026	FA95/2026	FA96/2026
Baldwin-Sands	Y	Y	Y	Y	Y	Y	Y
Berze	Y	Y	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	Y	Y	Y
Jones	Y	Y	Y	Y	Y	Y	Y
McMillan	Y	Y	Y	Y	Y	Y	Y
Noble	Y	Y	Y	Y	Y	Y	Y
Pribil	Y	Y	Y	Y	Y	Y	Y
Strybosch	Y	Y	Y	Y	Y	Y	Y
Trosow	Y	Y	Y	Y	Y	Y	Y
Wilson	A	A	A	A	A	A	A
Result	Carried	Carried	Carried	Carried	Carried	Carried	Carried