



# Full Authority Minutes February 11, 2026

A meeting of the Full Authority of the Kettle Creek Conservation Authority was held on Wednesday, February 11, 2026 at 10:02 a.m. The meeting was streamed live to Facebook.

**Audio/Video Record Notice**

The Audio/Video Recording Notice was posted and made available to the public.

**Members Present:**

Lori Baldwin-Sands	St. Thomas	In Person
Jim Herbert	St. Thomas	In Person
Sharron McMillan, Vice Chair	Thames Centre	In Person
Todd Noble, Chair	Central Elgin	In Person
Jerry Pribil	London	Virtual
Sam Trosow	London	Virtual
John Wilson	Malahide	In Person

**Members Absent with Regret:**

Grant Jones	Southwold
JJ Strybosch	London
Frank Berze	Middlesex Centre

**Staff Present**

Jennifer Dow	Water Resources Supervisor	Virtual
Maisa Fumagalli	Planning and Regulations Supervisor	In Person
Jessica Kirschner	Corporate Services Coordinator	Virtual
Brandon Lawler	Forests and Lands Technician	Virtual
Jeff Lawrence	Forestry and Lands Supervisor	In Person
Betsy McClure	Manager Communication/Stewardship/Outreach	In Person
Jessy Van der Vaart	Communications and Outreach Coordinator	In Person
Elizabeth VanHooren	General Manager/Secretary Treasurer	In Person

**Guests:**

Jim Frederick	Graham Scott Enns	In Person
Scott Trevors	Graham Scott Enns	In Person

John Wilson joined the meeting just prior to Matters Arising.

**Introductions & Declarations of Pecuniary Interest**

There were no declarations of pecuniary interest.

### **Hearing Board**

There was no Hearing required.

### **Delegations**

There were no delegations.

### **Minutes of Meeting**

#### **FA21/2026**

**Moved by:** Lori Baldwin-Sands

**Seconded:** Jim Herbert

That the minutes of the January 21, 2026 Full Authority meeting be approved.

**Carried**

### **Matters Arising**

- a) February Media Report
- b) February Watershed Conditions Report

#### **FA22/2026**

**Moved by:** Sharron McMillan

**Seconded:** Jim Herbert

That the Staff Reports under Matters Arising (a) through (b) be received.

**Carried**

### **Correspondence**

- a) From Township of Malahide Re: Acknowledgement of ERO#025-1257 January 16, 2026
- b) From Municipality of North Perth Re: Proposed Consolidation of Conservation Authorities in Ontario January 22, 2026
- c) From Township of Russell Re: Proposed Amendments to the Conservation Authorities Act January 26, 2026
- d) From Canton de Champlain Township Re: Proposed Amendments to the Conservation Authorities Act January 29, 2026
- e) From Lower Thames Conservation Authority Invitation to Annual General Meeting February 19, 2026
- f) From St. Clair Region Conservation Authority Invitation to Annual General Meeting February 26, 2026

#### **FA23/2026**

**Moved by:** Lori Baldwin-Sands

**Seconded:** John Wilson

That the correspondence be received.

**Carried**

**Statement of Revenue and Expenses**

- a) 2025 Draft Audited Financial Statements (Staff Report)
- b) Draft Financial Statements
- c) Finding Letter

Scott Trevors and Jim Frederick presented the draft Financial Statements and an overview of the audit. Baldwin-Sands asked if the expenses for Lake Whittaker and Dalewood campgrounds could be separated out rather than presented together. This change will be accommodated in the final statements that will be presented for approval at the February 25, 2025 Annual General Meeting.

**FA24/2026**

**Moved by: Lori Baldwin-Sands**

**Seconded: John Wilson**

That the report on the Draft Audited Financial Statements be received and that the Audit Finding Letter be executed.

**Carried**

**New Business**

The Chair allowed Jim Herbert to make a brief announcement under New Business. Herbert reported that the Mayor of St. Thomas, Joe Preston would not be seeking re-election in the upcoming municipal election. In addition, Herbert advised that the City of St. Thomas Fire Department had expressed interest in donating a boat and motor to the Authority. The Fire Department would be reaching out to staff to discuss the donation.

- a) Draft 2026 Budget-Updated

**FA25/2026**

**Moved by: Sam Trosow**

**Seconded: Sharron McMillan**

That the Draft 2026 Budget Updated report be received.

**Carried**

- b) Conservation Authorities Act Regulated Area Mapping Update

**FA26/2026**

**Moved by: Lori Baldwin-Sands**

**Seconded: Sharron McMillan**

That the staff report on the *Conservation Authorities Act* Regulated Area Mapping Update be received; and further

That the draft regulation mapping be posted to KCCA's website and circulated for public review in accordance with Section 4 of Ontario Regulation 41/24 under the *Conservation Authorities Act*; and finally

That staff present the final draft regulation mapping to the March 25, 2026 Full Authority Meeting.

**Carried**

c) February Planning and Regulations Report

**FA27/2026**

**Moved by: Jim Herbert**

**Seconded: John Wilson**

That the February Planning and Regulations Activity Report be received.

**Carried**

**Closed Session**

The Closed Session meeting began at 10:44 a.m.

**FA28/2026**

**Moved by: Sharron McMillan**

**Seconded: Jim Herbert**

That the Full Authority move to Closed Session to discuss legal, Personnel or Property matters.

**Carried**

**FA29/2026**

**Moved by: Lori Baldwin-Sands**

**Seconded: Sharron McMillan**

That the Full Authority revert to open session and report.

**Carried**

The Open Session resumed at 11:20 a.m.

a) December 17, 2025 Closed Session Minutes

**FA30/2026**

**Moved by: John Wilson**

**Seconded: Lori Baldwin Sands**

That the minutes of the Closed Session meeting of the December 17, 2025 Full Authority Meeting be approved.

**Carried**

b) Legal Matter

c) Legal Matter

**FA31/2026**

**Moved by:** Sam Trosow

**Seconded:** John Wilson

That staff proceed as directed on Legal Matters.

**Carried**

- d) Property Matter
- e) Property Matter
- f) Personnel Matter

**FA32/2026**

**Moved by:** Lori Baldwin-Sands

**Seconded:** Sam Trosow

That staff proceed as directed on property and personnel matters.

**Carried**

**Upcoming Meetings**

Annual General Meeting (Budget)

February 25, 2026

KCCA Full Authority Meeting

March 25, 2026

**Carried**

The meeting adjourned at 11:23 a.m.



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Elizabeth VanHooren  
General Manager/Secretary Treasurer

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Todd Noble  
Chair

**Recorded Vote Registry FA21/2026 to FA26/2026**

A=Absent Y=Yes N=No AB=Abstain

Board Member	FA21/2026	FA22/2026	FA23/2026	FA24/2026	FA25/2026	FA26/2026
Baldwin-Sands	Y	Y	Y	Y	Y	Y
Berze	A	A	A	A	A	A
Herbert	Y	Y	Y	Y	Y	Y
Jones	A	A	A	A	A	A
McMillan	Y	Y	Y	Y	Y	Y
Noble	Y	Y	Y	Y	Y	Y
Pribil	Y	Y	Y	Y	Y	Y
Strybosch	A	A	A	A	A	A
Trosow	Y	Y	Y	Y	Y	Y
Wilson	A	Y	Y	Y	Y	Y
<b>Result</b>	<b>Carried</b>	<b>Carried</b>	<b>Carried</b>	<b>Carried</b>	<b>Carried</b>	<b>Carried</b>

**Recorded Vote Registry FA27/2026 to FA32/2026**

A=Absent Y=Yes N=No AB=Abstain

Board Member	FA27/2026	FA28/2026	FA29/2026	FA30/2026	FA31/2026	FA32/2026
Baldwin-Sands	Y	Y	Y	Y	Y	Y
Berze	A	A	A	A	A	A
Herbert	Y	Y	A	A	A	A
Jones	A	A	A	A	A	A
McMillan	Y	Y	Y	Y	Y	Y
Noble	Y	Y	Y	Y	Y	Y
Pribil	Y	Y	Y	Y	Y	Y
Strybosch	A	A	A	A	A	A
Trosow	Y	Y	Y	Y	Y	Y
Wilson	Y	Y	Y	Y	Y	Y
<b>Result</b>	<b>Carried</b>	<b>Carried</b>	<b>Carried</b>	<b>Carried</b>	<b>Carried</b>	<b>Carried</b>