



Full Authority Minutes October 15, 2025

A meeting of the Full Authority of the Kettle Creek Conservation Authority was held on Wednesday, October 15, 2025 at 10:01 a.m. The meeting was streamed live to Facebook.

As the Chair Todd Noble was absent, Vice Chair Sharron McMillan chaired the meeting. The meeting came to order at 10:01 a.m. As some members attended virtually, all votes were recorded and are included in the Recorded Vote Registry.

Jerry Pribil arrived at the meeting at 10:09 a.m.

Audio/Video Record Notice

The Audio/Video Recording Notice was posted and made available to the public.

Land Acknowledgement

Kettle Creek Conservation Authority wishes to acknowledge the treaty and traditional lands originally occupied by the Indigenous First Nation peoples of the Anishinabek, Attiwonderonk and Haudenosaunee nations. KCCA strives to build meaningful relationships with Indigenous communities and recognizes the importance of respecting these treaties and lands.

Members Present:

Lori Baldwin-Sands	St. Thomas	In Person
Frank Berze	Middlesex Centre	In Person
Jim Herbert	St. Thomas	In Person
Sharron McMillan, Vice Chair	Thames Centre	In Person
Jerry Pribil	London	Virtual
JJ Strybosch	London	Virtual
John Wilson	Malahide	Virtual

Members Absent with Regret:

Grant Jones	Southwold
Todd Noble, Chair	Central Elgin
Sam Trosow	London

Staff Present

Michael Buis	LWCA Coordinator	In Person
Jennifer Dow	Water Resources Supervisor	In Person
Maisa Fumagalli	Planning and Regulations Supervisor	In Person

Jessica Kirschner	Corporate Services Coordinator	Virtual
Rob Lindsay	DWCA Coordinator	In Person
Betsy McClure	Manager Communications/Stewardship/Outreach	In Person
Jessy Van der Vaart	Communications and Outreach Coordinator	In Person
Elizabeth VanHooren	General Manager/Secretary Treasurer	In Person

Introductions & Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

Delegations/Presentations

There were no delegations or presentations.

Hearing Board

There was no Hearing required.

Minutes of Meeting

FA95/2025

Moved by: Jim Herbert

Seconded: Frank Berze

That the minutes of the September 17, 2025 Full Authority Meeting be approved.

Carried

FA96/2025

Moved by: Frank Berze

Seconded: John Wilson

That the minutes of the October 8, 2025 Executive Committee Meeting be approved.

Carried

Matters Arising

- a) Media Report
- b) Project Tracking
- c) Watershed Conditions

FA97/2025

Moved by: Lori Baldwin-Sands

Seconded: Frank Berze

That the staff reports on Matters Arising (a) through (c) be received.

Carried

Correspondence

a) News Release: Ontario Implementing Hiring Freeze for Provincial Agencies September 26, 2025

FA98/2025

Moved by: John Wilson

Seconded: JJ Strybosch

That the correspondence be received.

Carried

Statement of Revenue and Expenses

FA99/2025

Moved by: Lori Baldwin-Sands

Seconded: JJ Strybosch

That the Statements of Revenue and Expenses dated September 30, 2025 be approved.

Carried

New Business

a) Lakeshore Camping Improvement Update

FA100/2025

Moved by: John Wilson

Seconded: JJ Strybosch

That the Lakeshore Camping Area Improvement Update be received.

Carried

b) 2025 Capital Budget Update

FA101/2025

Moved by: Jim Herbert

Seconded: Frank Berze

That 2025 Budget allocations be re-directed to complete hydro upgrades and improvements at Dalewood Conservation Area as outlined in the staff report to an upset limit of \$65,000.

Carried

c) 2026 Draft Budget

FA102/2025

Moved by: Lori Baldwin-Sands

Seconded: Jim Herbert

That the staff report on the 2026 Draft Budget be received.

Carried

d) October Planning and Regulations Report

FA103/2025

Moved by: Jim Herbert

Seconded: JJ Strybosch

That the October Planning and Regulations Activity Report be received.

Closed Session

VanHooren identified the addition of a property matter to the Closed Agenda as Item e).

The Closed Session meeting began at 11:01 a.m.

FA104/2025

Moved by: Jim Herbert

Seconded: Frank Berze

That the Full Authority move to Closed Session to discuss legal, personnel or property matters.

Carried

FA105/2025

Moved by: Frank Berze

Seconded: JJ Strybosch

That the Full Authority revert to Open Session and report.

Carried

The Open Session resumed at 11:27 a.m.

a) September 17, 2025 Full Authority Closed Session Minutes

b) October 8, 2025 Executive Committee Closed Session Minutes

FA106/2025

Moved by: John Wilson

Seconded: JJ Strybosch

That the Closed Session minutes of the September 17, 2025 Full Authority Meeting and the October 8, 2025 Executive Committee Meeting be approved.

Carried

c) Property Matter – Security of Property

e) Property Matter – Security of Property

FA107/2025

Moved by: Lori Baldwin-Sands

Seconded: Frank Berze

That staff proceed as directed on property matters.

d) Legal Matter Violation V25-001

No report.

Upcoming Meetings

The next Full Authority meeting is scheduled for November 19, 2025 at 10:00 a.m.

FA108/2025

Moved by: Lori Baldwin-Sands

Seconded: John Wilson

That the meeting adjourn at 11:29 a.m.

Carried



Elizabeth VanHooren
General Manager/Secretary Treasurer



Sharron McMillan
Vice Chair

Recorded Vote Registry FA95/2025 to FA100/2025

A=Absent Y=Yes N=No AB=Abstain

Board Member	FA95/2025	FA96/2025	FA97/2025	FA98/2025	FA99/2025	FA100/2025
Baldwin-Sands	Y	Y	Y	Y	Y	Y
Berze	Y	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	Y	Y
Jones	A	A	A	A	A	A
McMillan	Y	Y	Y	Y	Y	Y
Noble	A	A	A	A	A	A
Pribil	A	A	Y	Y	Y	Y
Strybosch	Y	Y	Y	Y	Y	Y
Trosow	A	A	A	A	A	A
Wilson	Y	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried

Recorded Vote Registry FA101/2025 to FA106/2025

A=Absent Y=Yes N=No AB=Abstain

Board Member	FA101/2025	FA102/2025	FA103/2025	FA104/2025	FA105/2025	FA106/2025
Baldwin-Sands	Y	Y	Y	Y	Y	Y
Berze	Y	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	Y	Y
Jones	A	A	A	A	A	A
McMillan	Y	Y	Y	Y	Y	Y
Noble	A	A	A	A	A	A
Pribil	Y	Y	Y	Y	Y	Y
Strybosch	Y	Y	Y	Y	Y	Y
Trosow	A	A	A	A	A	A
Wilson	Y	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried

Recorded Vote Registry FA107/2025 to FA108/2025

A=Absent Y=Yes N=No AB=Abstain

Board Member	FA107/2025	FA108/2025
Baldwin-Sands	Y	Y
Berze	Y	Y
Herbert	Y	Y
Jones	A	A
McMillan	Y	Y
Noble	A	A
Pribil	Y	Y
Strybosch	Y	Y
Trosow	A	A
Wilson	Y	Y
Result	Carried	Carried