



Full Authority Minutes

May 21, 2025

A meeting of the Full Authority of the Kettle Creek Conservation Authority was held on Wednesday, May 21, 2025 at 10:00 a.m. The meeting was streamed live to Facebook.

The meeting came to order at 10:00 a.m. As some members attended virtually, all votes were recorded and are included in the Recorded Vote Registry.

John Wilson joined the meeting virtually at 10:17 a.m.

Audio/Video Record Notice

The Audio/Video Recording Notice was posted and made available to the public.

Land Acknowledgement

Kettle Creek Conservation Authority wishes to acknowledge the treaty and traditional lands originally occupied by the Indigenous First Nation peoples of the Anishinabek, Attiwonderonk and Haudenosaunee nations. KCCA strives to build meaningful relationships with Indigenous communities and recognizes the importance of respecting these treaties and lands.

Members Present:

Lori Baldwin-Sands	St. Thomas	In Person
Frank Berze	Middlesex Centre	In Person
Jim Herbert	St. Thomas	In Person
Grant Jones	Southwold	In Person
Sharron McMillan, Vice Chair	Thames Centre	Virtual
Todd Noble, Chair	Central Elgin	In Person
Jerry Pribil	London	Virtual
JJ Strybosch	London	Virtual
Sam Trosow	London	Virtual
John Wilson	Malahide	Virtual

Members Absent with Regret:

Staff Present

Jennifer Dow	Water Resources Supervisor	In Person
Maisa Fumagalli	Planning and Regulations Supervisor	Virtual
Jessica Kirschner	Corporate Services Coordinator	Virtual

Betsy McClure	Manager Communications/Stewardship/Outreach	In Person
Jessy Van der Vaart	Communications and Outreach Coordinator	In Person
Elizabeth VanHooren	General Manager/Secretary Treasurer	In Person

Introductions & Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

Delegations/Presentations

There were no delegations or presentations.

Hearing Board

There was no Hearing required.

Minutes of Meeting

FA57/2025

Moved by: Grant Jones

Seconded: Jim Herbert

That the minutes of April 16, 2025 Full Authority Meeting be approved.

Carried

Matters Arising

- a) Media Report
- b) Project Tracking
- c) Watershed Conditions

FA58/2025

Moved by: Jim Herbert

Seconded: Frank Berze

That the staff reports on Matters Arising (a) through (c) be received.

Carried

Correspondence

- a) From Elizabeth VanHooren to Honourable Rob Flack, Minister of Municipal Affairs and Housing April 4, 2025
- b) From Honourable Rob Flack, Minister of Municipal Affairs and Housing May 1, 2025
- c) Release: Ontario Getting Homes and Infrastructure Built Faster and Smarter May 12, 2025

FA59/2025

Moved by: Jerry Pribil

Seconded: Lori Baldwin-Sands

That the correspondence be received.

Carried

Statement of Revenue and Expenses

No Report

New Business

- a) Proposed Response to the City of London Regarding 2026 Budget

FA60/2025

Moved by: Lori Baldwin-Sands

Seconded: Grant Jones

That the correspondence from the City of London be received, and further
That the proposed draft response be executed.

Carried

- b) Lifeguard Equipment

FA61/2025

Moved by: Jim Herbert

Seconded: Lori Baldwin-Sands

That staff be authorized to purchase lifeguard chairs and equipment for Lake Whittaker and Dalewood campgrounds to an upset limit of \$20,000.

Carried

- c) Kettle Creek Dog Park Agreement

FA62/2025

Moved by: Grant Jones

Seconded: JJ Strybosch

That KCCA renew an agreement with the Municipality of Central Elgin and the City of St. Thomas for the operation of the Kettle Creek Dog Park at Dan Patterson Conservation Area.

Carried

d) Belmont and Union Conservation Area Agreements

FA63/2025

Moved by: Sharron McMillan

Seconded: Jim Herbert

That staff take the necessary administrative steps to formalize the renewal clause for the Belmont and Union Conservation Area Land Management Agreement extending the existing agreement to October 31, 2029.

Carried

e) Appointment of Regulation Enforcement Officers

FA64/2025

Moved by: Lori Baldwin-Sands

Seconded: John Wilson

That in accordance with Section 30.1 of the Conservation Authorities Act, the Authority appoints Maisa Fumagalli and Jeff Lawrence as "Regulation Enforcement Officers" with all the powers and duties of a provincial offences officer appointed under the Act for enforcement of regulations under Section 28 and 29 of the Conservation Authorities Act in the jurisdiction of the Kettle Creek Conservation Authority.

Carried

f) May Planning and Regulations Report

FA65/2025

Moved by: Grant Jones

Seconded: Frank Berze

That the May 2025 Planning and Regulations Activity Report be received.

Closed Session

The Closed Session meeting began at 10:43 a.m.

FA66/2025

Moved by: Grant Jones

Seconded: Lori Baldwin-Sands

That the Full Authority move to Closed Session to discuss legal, Personnel or Property matters.

Carried

FA67/2025

Moved by: Lori Baldwin-Sands

Seconded: Jim Herbert

That the Full Authority revert to open session and report.

Carried

The Open Session resumed at 11:02 a.m.

- a) April 16, 2025 Closed Session Minutes

FA68/2025

Moved by: Grant Jones

Seconded: Frank Berze

That the Closed Session minutes of the April 16, 2025 Full Authority Meeting be approved.

Carried

- b) Property Matter – Possible Acquisition

No Report.

- c) Legal Matter

FA69/2025

Moved by: JJ Strybosch

Seconded: Sam Trosow

That staff proceed as directed on a legal matter.

Carried

- d) Personnel Matter

FA70/2025

Moved by: Sharron McMillan

Seconded: Frank Berze

That staff proceed as directed on a personnel matter.

Carried

Upcoming Meetings

The next meeting of the Full Authority is scheduled for June 18, 2025.

Members were also reminded that the Kettle Creek Food Truck Festival is being hosted at Dan Patterson Conservation Area on June 14, 2025 from 11 a.m. to 6 p.m.

Baldwin-Sands also mentioned that KCCA will be hosting future doctors at Dalewood Conservation Area on June 2, 2025 as part of Discovery Week. This is a great opportunity to showcase Dalewood Conservation Area and the local hiking trails and attractions that make this region a great place to live and work.

FA71/2025

Moved by: Jim Herbert

Seconded: Lori Baldwin-Sands

That the meeting adjourn at 11:06 a.m.

Carried



Elizabeth VanHooren
General Manager/Secretary Treasurer



Todd Noble
Chair

Recorded Vote Registry FA57/2025 to FA62/2025

A=Absent Y=Yes N=No AB=Abstain

Board Member	FA57/2025	FA58/2025	FA59/2025	FA60/2025	FA61/2025	FA62/2025
Baldwin-Sands	Y	Y	Y	Y	Y	Y
Berze	Y	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	Y	Y
Jones	Y	Y	Y	Y	Y	Y
McMillan	Y	Y	Y	Y	Y	Y
Noble	Y	Y	Y	Y	Y	Y
Pribil	Y	Y	Y	Y	Y	Y
Strybosch	Y	Y	Y	Y	Y	Y
Trosow	Y	Y	Y	Y	Y	Y
Wilson	A	A	A	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried

Recorded Vote Registry FA63/2025 to FA70/2025

A=Absent Y=Yes N=No AB=Abstain

Board Member	FA63/2025	FA64/2025	FA65/2025	FA66/2025	FA67/2025	FA682025	FA69/2025
Baldwin-Sands	Y	Y	Y	Y	Y	Y	Y
Berze	Y	Y	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	Y	Y	Y
Jones	Y	Y	Y	Y	Y	Y	Y
McMillan	Y	Y	Y	Y	Y	Y	Y
Noble	Y	Y	Y	Y	Y	Y	Y
Pribil	Y	Y	Y	Y	Y	Y	Y
Strybosch	Y	Y	Y	Y	Y	Y	Y
Trosow	Y	Y	Y	Y	Y	Y	Y
Wilson	Y	Y	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried	Carried

Recorded Vote Registry FA70/2025 to FA71/2025

A=Absent Y=Yes N=No AB=Abstain

Board Member	FA70/2025	FA71/2025
Baldwin-Sands	Y	Y
Berze	Y	Y
Herbert	Y	Y
Jones	Y	Y
McMillan	Y	Y
Noble	Y	Y
Pribil	Y	Y
Strybosch	Y	Y
Trosow	Y	Y
Wilson	Y	Y
Result	Carried	Carried