



Annual General Meeting Minutes

February 26, 2025

The 2024 Annual General Meeting of the Kettle Creek Conservation Authority was held on Wednesday, February 26, 2025. The meeting was streamed live to Facebook.

The meeting came to order at 10:03 a.m. VanHooren announced that elections occurred at the January 15, 2025 meeting with Todd Noble being acclaimed Chair and Sharron McMillan acclaimed as Vice Chair for 2025.

Audio/Video Record Notice

The Audio/Video Record Notice was posted and made available to the public.

Land Acknowledgement

Kettle Creek Conservation Authority wishes to acknowledge the treaty and traditional lands originally occupied by the Indigenous First Nation peoples of the Anishinabek, Attiwoonderonk and Haudenosaunee nations. KCCA strives to build meaningful relationships with Indigenous communities and recognizes the importance of respecting these treaties and lands.

VanHooren conducted a roll call with the following members identifying their presence:

Members Present In Person:

Lori Baldwin-Sands	City of St. Thomas
Frank Berze	Middlesex Centre
Grant Jones	Southwold Township
Jim Herbert	City of St. Thomas
Sharron McMillan	Thames Centre
Todd Noble	Municipality of Central Elgin
John Wilson	Malahide Township

Members Present Virtually:

Sam Trosow	City of London
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Members Absent with Regret:

Jerry Pribil (on Leave)	City of London
JJ Strybosch	City of London

Staff Present In Person:

TJ Brine	Lake Whittaker Crew Lead
Mike Buis	Lake Whittaker Coordinator
Jennifer Dow	Water Resources Supervisor
Maisa Fumagalli	Planning and Regulations Supervisor

Jessica Kirschner
Brandon Lawler
Jeff Lawrence
Rob Lindsay
Betsy McClure
Stacey Pond
Jessy Van der Vaart
Elizabeth VanHooren

Corporate Services Coordinator
Forests and Lands Technician
Forestry and Lands Supervisor
Dalewood Coordinator
Manager Communications/Stewardship/Outreach
Resource Assistant
Communications and Outreach Coordinator
General Manager/Secretary Treasurer

Guests:

Jim Frederick
Scott Trevors

Graham Scott Enns
Graham Scott Enns

As some members were joining the meeting electronically all votes were recorded and are included in the Recorded Vote Registry.

Introductions & Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

Chair's Remarks

The Chair welcomed everyone to the Annual General Meeting. The Chair thanked members for their vote of confidence and extended his appreciation to all those who contributed to KCCA's work over the past year.

General Business

- a) Presentation of 2024 Financial Statements

Scott Trevors presented a brief explanation of the Financial Statements.

AM1/2025

Moved by: Frank Berze

Seconded: Lori Baldwin-Sands

That the Year 2024 Financial Statements be adopted as presented.

Carried

- b) Presentation of the 2024 Annual Report

Elizabeth VanHooren presented the 2024 Annual Report. The report highlights the generosity of the watershed community through financial support, expertise, time commitments, and donations demonstrating how the community continues to enhance the watershed for future generations.

AM2/2025

Moved by: Grant Jones

Seconded: Sharron McMillan

That the Year 2024 Annual Report be adopted as presented.

Carried

c) Presentation of the 2025 Budget

AM3/2025

Moved by: Sam Trosow

Seconded: Sharron McMillan

That the proposed 2025 Budget be approved as presented.

Carried

In accordance with KCCA’s Administrative By-Law, a weighted vote was taken. In the event that not all of a municipality’s member(s) are present, the member(s) in attendance represent(s) only their proportion of the municipal weighting in the voting.

The motion carried with 66.67% of the weighted vote and 100% of the weighted vote present.

AM3/2025 Recorded Vote

Member Municipality	Present	Levy %	Weight %	In Favour	Opposed	Absent
City of London		54.99	50			
Sam Trosow	•		16.67	•		
Jerry Pribil			16.67			•
JJ Strybosch			16.66			•
City of St. Thomas		27.31	30.32			
Lori Baldwin-Sands	•		15.16	•		
Jim Herbert	•		15.16	•		
Central Elgin		7.69				
Todd Noble	•		8.55	•		
Southwold		6.38				
Grant Jones	•		7.08	•		
Thames Centre		1.32				
Sharron McMillan	•		1.49	•		
Middlesex Centre		1.66				
Frank Berze	•		1.84	•		
Malahide		0.65				
John Wilson	•		0.72	•		
Total		100	66.67%	66.67%		

Special Presentations

a) Staff Recognition

VanHooren recognized Brandon Lawler, Forest and Lands Technician for 5 years of service; and Rob Lindsay Dalewood Conservation Area Coordinator for 10 years of service.

The Chair asked Karen Vecchio, Member of Parliament for Elgin-Middlesex-London to bring greetings. She congratulated members and staff on a successful year, highlighting the level of volunteerism that exists in the community and its benefit to the watershed.

b) Board Recognition

Noble recognized outgoing Chair Grant Jones and outgoing Vice Chair Lori Baldwin-Sands for serving in these positions for the past two years. Noble specifically recognized Chair Jones and Vice Chair Baldwin-Sands for leading the organization through significant changes to the Conservation Authorities Act. They were presented with prints of the watershed.

The Chair thanked members, staff and the public for attending the meeting. The next meeting of the Full Authority will be March 26, 2025 at 10:00 a.m.

AM4/2025

Moved by:

Lori Baldwin-Sands

Seconded:

Jim Herbert

That the meeting adjourn at 10:27 a.m.

Carried

Elizabeth VanHooren
General Manager/Secretary Treasurer

Todd Noble
Chair

Recorded Vote Registry AM1/2025 to AM4/2025

A=Absent Y=Yes N=No

Board Member	AM1/2025	AM2/2025	AM3/2025	AM4/2025
Baldwin-Sands	Y	Y	Y	Y
Berze	Y	Y	Y	Y
Herbert	Y	Y	Y	Y
Jones	Y	Y	Y	Y
McMillan	Y	Y	Y	Y
Noble	Y	Y	Y	Y
Pribil	On Leave	On Leave	On Leave	On Leave
Strybosch	A	A	A	A
Trosow	Y	Y	Y	Y
Wilson	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried