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# Full Authority Minutes November 20, 2024

A meeting of the Full Authority of the Kettle Creek Conservation Authority was held on November 20, 2024 at 10:00 a.m. The meeting was streamed live to Facebook.

The meeting came to order at 10:00 a.m. No members joined electronically.

**Audio/Video Record Notice**

The Audio/Video Recording Notice was posted and made available to the public.

**Land Acknowledgement**

Kettle Creek Conservation Authority wishes to acknowledge the treaty and traditional lands originally occupied by the Indigenous First Nation peoples of the Anishinabek, Attiwonderonk and Haudenosaunee nations. KCCA strives to build meaningful relationships with Indigenous communities and recognizes the importance of respecting these treaties and lands.

**Members Present:**

Lori Baldwin-Sands (Vice Chair)	St. Thomas	In Person
Frank Berze	Middlesex Centre	In Person
Jim Herbert	St. Thomas	In Person
Grant Jones (Chair)	Southwold	In Person
Sharron McMillan	Thames Centre	In Person
Todd Noble	Central Elgin	In Person
John Wilson	Malahide	In Person

**Members Absent:**

Jerry Pribil	London
JJ Strybosch	London
Sam Trosow	London

**Staff Present:**

Jennifer Dow	Water Resources Supervisor	In Person
Maisa Fumagalli	Planning and Regulations Supervisor	In Person
Jessica Kirschner	Corporate Services Coordinator	Virtual
Betsy McClure	Stewardship Program Supervisor	In Person
Elizabeth VanHooren	General Manager/Secretary Treasurer	In Person

**Introductions & Declarations of Pecuniary Interest**

The Chair introduced Maisa Fumagalli as KCCA’s Planning and Regulations Supervisor.

Fumagalli comes to the Authority from the Ministry of Environment with experience as a Permit to Take Water evaluator and surface water analyst.

### **Hearing Board**

There was no Hearing required.

### **Minutes of Meeting**

#### **FA140/2024**

**Moved by: Lori Baldwin-Sands**

**Seconded: Frank Berze**

That the minutes of the August 7, 2024, Executive Committee Meeting be approved.

**Carried**

#### **FA141/2024**

**Moved by: Jim Herbert**

**Seconded: Todd Noble**

That the minutes of the October 16, 2024, Full Authority Meeting be approved.

**Carried**

#### **FA142/2024**

**Moved by: Todd Noble**

**Seconded: John Wilson**

That the minutes of the October 30, 2024, Executive Committee Meeting be approved.

**Carried**

### **Matters Arising**

- a) Media Report
- b) Project Tracking
- c) Watershed Conditions
- d) Dalewood Dam Seasonal Inspection

#### **FA143/2024**

**Moved by: Todd Noble**

**Seconded: John Wilson**

That Matters Arising a) through d) be received.

**Carried**

### **Correspondence**

There was no correspondence.

**Statements of Revenues and Expenses**

There were no Statements of Revenues and Expenses

**New Business**

a) 2025 Proposed Fee Increases

**FA144/2024**

**Moved by: Sharron McMillan**

**Seconded: John Wilson**

That the proposed 2025 Fee Schedules for Section 28 (Schedule 1); Conservation Areas (Schedule 2); and other Watershed Programs and Services (Schedule 3) be approved; and further

That the schedules take effect January 1, 2025.

**Carried**

b) 2025 Seasonal Camper Application

**FA145/2024**

**Moved by: Lori Baldwin-Sands**

**Seconded: Todd Noble**

That the 2025 Seasonal Camping Permit Application be approved as presented.

**Carried**

c) First Draft 2025 Budget and Municipal Apportionment Consultation Approval

**FA146/2024**

**Moved by: Lori Baldwin-Sands**

**Seconded: Sharron McMillan**

That the First Draft 2025 Budget be approved for consultation purposes, circulated to all participating municipalities, and posted to KCCA's website.

**Carried**

d) 2025 Proposed Meeting Dates

**FA147/2024**

**Moved by: Todd Noble**

**Seconded: Jim Herbert**

That the 2025 Meeting Dates be approved.

**Carried**

e) Monthly Planning and Regulations Report

**FA148/2024**

**Moved by: Frank Berze**

**Seconded: Todd Noble**

That the November 2024 Planning and Regulations Activity Report be received.

**Carried**

**Closed Session**

The Closed Session meeting began at 10:43 a.m.

**FA149/2024**

**Moved by: Todd Noble**

**Seconded: Jim Herbert**

That the Full Authority move to Closed Session to discuss Legal, Personnel or Property matters.

**Carried**

**FA150/2024**

**Moved by: Sharron McMillan**

**Seconded: Jim Herbert**

That the Full Authority revert to open session and report.

**Carried**

The Open Session resumed at 11:08 a.m.

- a) August 7, 2024 Closed Session Executive Committee Meeting
- b) September 18, 2024 Closed Session Full Authority Meeting
- c) October 30, 2024 Closed Session Executive Committee Meeting

**FA151/2024**

**Moved by: Todd Noble**

**Seconded: Jim Herbert**

THAT the August 7 and October 30, 2024 Executive Committee Closed Session Minutes be approved; and further

That the September 18, 2024 Full Authority Closed Session Minutes be approved.

**Carried**

**Upcoming Meetings**

Members were reminded that a Christmas lunch will be served at the December 18, 2024 meeting.

**FA152/2024**

**Moved by: Lori Baldwin-Sands**

**Seconded: John Wilson**

THAT the meeting adjourn at 11:09 a.m.



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Elizabeth VanHooren  
General Manager/Secretary Treasurer



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Grant Jones  
Chair