



Full Authority Minutes September 18, 2024

A meeting of the Full Authority of the Kettle Creek Conservation Authority was held on September 18, 2024 at 10:00 a.m. The meeting was streamed live to Facebook.

The meeting came to order at 10:09 a.m. As some members attended virtually all votes were recorded and are included in the Recorded Vote Registry.

In the absence of the Chair, Grant Jones, the Vice Chair, Lori Baldwin-Sands chaired the meeting.

Audio/Video Record Notice

The Audio/Video Recording Notice was posted and made available to the public.

Land Acknowledgement

Kettle Creek Conservation Authority wishes to acknowledge the treaty and traditional lands originally occupied by the Indigenous First Nation peoples of the Anishinabek, Attiwonderonk and Haudenosaunee nations. KCCA strives to build meaningful relationships with Indigenous communities and recognizes the importance of respecting these treaties and lands.

Members Present:

Lori Baldwin-Sands (Vice Chair)	St. Thomas	In Person
Frank Berze	Middlesex Centre	In Person
Jim Herbert	St. Thomas	In Person
Jerry Pribil	London	Virtual
JJ Strybosch	London	Virtual
Sam Trosow	London	Virtual
John Wilson	Malahide	In Person

Members Absent:

Grant Jones (Chair)	Southwold
Sharron McMillan	Thames Centre
Todd Noble	Central Elgin

Staff Present:

Jennifer Hogan	Resource Assistant	Virtual
Jessica Kirschner	Corporate Services Coordinator	Virtual
Brandon Lawler	Forestry and Lands Technician	Virtual
Jeff Lawrence	Forestry and Lands Supervisor	Virtual
Elizabeth VanHooren	General Manager/Secretary Treasurer	In Person

VanHooren noted an additional Legal Matter for the Closed Session of the Agenda.

Introductions & Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

Hearing Board

There was no Hearing required.

Minutes of Meeting

FA121/2024

Moved by: Jim Herbert

Seconded: Frank Berze

That the minutes of the August 22, 2024, Full Authority Meeting be approved.

Carried

John Wilson joined the meeting in person at 10:11 a.m.

Matters Arising

FA122/2024

Moved by: Jim Herbert

Seconded: John Wilson

That the staff reports on Matters Arising (a) through (c) be received.

Carried

New Business

a) Flexible Work Arrangements Policy

FA123/2024

Moved by: Jim Herbert

Seconded: Frank Berze

That the Flexible Work Arrangements Policy be approved.

Carried

b) 2025 Budget Approval Timeline

FA124/2024

Moved by: Sam Trosow

Seconded: Jerry Pribil

That the 2025 Budget Approval Timeline Report be received; and further

That the City of London 2025 Budget Submission be approved with a 7.5% increase to the municipal cost apportionment.

Carried

c) Sandymount Subdivision, St. Thomas (34T-23501 & 34T-23502)

FA125/2024

Moved by: JJ Strybosch

Seconded: John Wilson

Based on the submitted CJD Letter of September 6, 2024, that staff proceed to support the Sandymount Subdivision Application and necessary Section 28 permits.

Carried

d) Monthly Planning and Regulations Report

FA126/2024

Moved by: John Wilson

Seconded: Frank Berze

That the September 2024 Planning and Regulations Activity Report be received.

Carried

Under New Business, Wilson inquired about KCCA's ability to protect donated land from disposition.

VanHooren referred members to KCCA's Acquisition and Disposition Policy that was updated in 2022 to provide for land disposition procedures and requirements.

Closed Session

The Closed Session meeting began at 10:42 a.m.

FA127/2024

Moved by: Jim Herbert

Seconded: JJ Strybosch

That the Full Authority move to Closed Session to discuss legal, personnel or property matters.

Carried

FA128/2024

Moved by: Jim Herbert

Seconded: John Wilson

That the Full Authority revert to open session and report.

Carried

The Open Session resumed at 11:00 a.m.

a) Minutes

FA129/2024

Moved by: Jim Herbert

Seconded: Frank Berze

That the minutes of the Closed Session meeting of the August 22, 2024 Full Authority Meeting be approved.

Carried

b) Legal Matter – Acquisition of Property

c) Legal Matter

d) Personnel Matter

FA130/2024

Moved by: Sam Trosow

Seconded: Jerry Pribil

That staff proceed as directed on the legal, personnel and property matters.

Carried

Upcoming Meetings

Full Authority Meeting

October 16, 2024

10:00 a.m.

FA131/2024

Moved by: Frank Berze

Seconded: John Wilson

That the meeting be adjourned at 11:02 a.m.

Carried



Elizabeth VanHooren
General Manager/Secretary Treasurer



Lori Baldwin-Sands
Vice Chair

Recorded Vote Registry FA121/2024 to FA126/2024

A=Absent Y=Yes N=No AB=Abstain

Board Member	FA121/2024	FA122/2024	FA123/2024	FA124/2024	FA125/2024	FA126/2024
Baldwin-Sands	Y	Y	Y	Y	Y	Y
Berze	Y	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	A	Y
Jones	A	A	A	A	A	A
McMillan	A	A	A	A	A	A
Noble	A	A	A	A	A	A
Pribil	Y	Y	Y	Y	Y	Y
Strybosch	AB	Y	Y	Y	Y	AB
Trosow	Y	Y	Y	Y	Y	Y
Wilson	A	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried

Recorded Vote Registry FA127/2024 to FA131/2024

A=Absent Y=Yes N=No AB=Abstain

Board Member	FA127/2024	FA128/2024	FA129/2024	FA130/2024	FA131/2024
Baldwin-Sands	Y	Y	Y	Y	Y
Berze	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	Y
Jones	A	A	A	A	A
McMillan	A	A	A	A	A
Noble	A	A	A	A	A
Pribil	Y	Y	Y	Y	Y
Strybosch	Y	Y	AB	Y	Y
Trosow	Y	Y	Y	Y	Y
Wilson	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried