



Full Authority Minutes

April 17, 2024

A meeting of the Full Authority of the Kettle Creek Conservation Authority was held on Wednesday April 17, 2024 at 10:00 a.m. The meeting was streamed live to Facebook.

The meeting came to order at 10:00 a.m. A roll call of members was taken. As some members attended virtually all votes were recorded and are included in the Recorded Vote Registry. Sam Trosow joined the meeting at 10:03 a.m.

Audio/Video Record Notice

The Audio/Video Recording Notice was posted and made available to the public.

Land Acknowledgement

Kettle Creek Conservation Authority wishes to acknowledge the treaty and traditional lands originally occupied by the Indigenous First Nation peoples of the Anishinabek, Attiwonderonk and Haudenosaunee nations. KCCA strives to build meaningful relationships with Indigenous communities and recognizes the importance of respecting these treaties and lands.

Members Present:

Lori Baldwin-Sands (Vice Chair)	St. Thomas	In Person
Frank Berze	Middlesex Centre	In Person
Grant Jones (Chair)	Southwold	In Person
Sharron McMillan	Thames Centre	In Person
Todd Noble	Central Elgin	In Person
Jerry Pribil	London	Virtual
Sam Trosow	London	Virtual

Members Absent:

Jim Herbert	St. Thomas
John Wilson	Malahide

Staff Present:

Jennifer Dow	Water Resources Supervisor	In Person
Joe Gordon	Manager of Planning and Development	In Person
Jessica Kirschner	GIS/Information Services Coordinator	Virtual
Brandon Lawler	Forestry and Lands Technician	Virtual
Jeff Lawrence	Forestry and Lands Supervisor	Virtual
Marianne Levogiannis	Public Relations Supervisor	In Person
Betsy McClure	Stewardship Program Supervisor	In Person
Elizabeth VanHooren	General Manager/Secretary Treasurer	In Person

As some members were joining the meeting electronically all votes were recorded and are included in the Recorded Vote Registry.

Introductions & Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

Delegations

There were no delegations.

Minutes of Meeting

FA61/2024

Moved by: Todd Noble

Seconded: Frank Berze

THAT the minutes of the March 27, 2024 Full Authority Meeting be approved.

Carried

Matters Arising

- a) Media Report
- b) Project Tracking
- c) Watershed Conditions
- d) Insurance Renewal
- e) Conservation Ontario Update

FA62/2024

Moved by: Lori Baldwin-Sands

Seconded: Sharron McMillan

THAT the staff reports on Matters Arising (a) through (e) be received.

Carried

Correspondence

- a) From MNR to Mayor Josh Morgon (City of London) Re: Municipal CA Appointment April 5, 2024

FA63/2024

Moved by: Frank Berze

Seconded: Sharron McMillan

THAT the correspondence be received.

Carried

Statement of Revenue and Expenses

FA64/2024

Moved by: Lori Baldwin-Sands

Seconded: Frank Berze

THAT the Statement of Revenues and Expenses for March 31, 2024 be approved.

Carried

New Business

a) Elgin Clean Water Program Annual Report

FA65/2024

Moved by: Lori Baldwin-Sands

Seconded: Todd Noble

THAT the Elgin Clean Water Program Annual Report be received.

Carried

b) Kettle Creek Clean Water Initiative

The Kettle Creek Clean Water Initiative was established in 2012 to provide financial assistance to watershed residents in implementing stewardship projects. Annually, the Authority provides \$12,000 in funding from the Stewardship Reserve.

McClure presented one project for funding consideration.

Project 24-01 - A wetland creation project in the City of St. Thomas. The total estimated project cost is \$30,437. The grant request is \$3,000.

FA66/2024

Moved by: Frank Berze

Seconded: Todd Noble

THAT project 24-01 in the amount of \$3,000 be supported through the Kettle Creek Clean Water Initiative.

Carried

c) St. Thomas-Elgin Children's Water Festival

FA67/2024

Moved by: Todd Noble

Seconded: Sharron McMillan

THAT the KCCA Administration Centre be closed as required from May 6-10, 2024, to walk in clients to accommodate staff participation in the St. Thomas-Elgin Children's Water Festival.

Carried

d) "New regulation to focus municipal environmental assessment requirements" (ERO#019-7891) March 18, 2024

FA68/2024

Moved by: Todd Noble

Seconded: Frank Berze

THAT the staff report on the Regulation Detailing new Minister's Permit and Review Powers under the Conservation Authorities Act be received.

Carried

e) April Planning and Regulations Report

FA69/2024

Moved by: Sharron McMillan

Seconded: Todd Noble

THAT the April 2024 Planning and Regulations Activity Report be received.

Carried

The Full Authority meeting recessed at 10:45 a.m. to conduct the Kettle Creek Source Protection Authority meeting. The Kettle Creek Source Protection Authority adjourned at 10:54 a.m. and members resumed the Full Authority meeting moving immediately into Closed Session.

FA70/2024

Moved by: Todd Noble

Seconded: Frank Berze

THAT the Full Authority meeting recess to conduct the April 2024 Kettle Creek Source Protection meeting.

Carried

Closed Session

The Closed Session meeting began at 10:55 a.m.

FA71/2024

Moved by: Lori Baldwin-Sands

Seconded: Sharron McMillan

THAT the Full Authority move to Closed Session to discuss legal, personnel or property matters.

Carried

FA72/2024

Moved by: Lori Baldwin-Sands

Seconded: Sharron McMillan

THAT the Full Authority revert to open session and report.

Carried

The Open Session resumed at 10:56 a.m.

a) Minutes

FA73/2024

Moved by: Sharron McMillan

Seconded: Frank Berze

THAT the minutes of the Closed Session meeting of the March 27, 2024 Full Authority Meeting be approved.

Carried

FA74/2024

Moved by: Todd Noble

Seconded: Lori Baldwin-Sands

THAT staff proceed as directed on a property matter.

Carried

Upcoming Meetings

Full Authority Meeting

May 15, 2024 10:00 a.m.

St. Thomas-Elgin Children's Water Festival Partner Recognition

Pinafore Park

May 9, 2024 10:30 a.m.

Deer Ridge Grand Opening

Deer Ridge Conservation Area

May 30, 2024 2:30 pm.

FA75/2024

Moved by: Lori Baldwin-Sands

Seconded: Frank Berze

THAT the meeting adjourn at 11:30 a.m.

Carried



Elizabeth VanHooren
General Manager/Secretary Treasurer



Grant Jones
Chair

Recorded Vote Registry FA61/2024 to FA66/2024

A=Absent Y=Yes N=No

Board Member	FA61/2024	FA62/2024	FA63/2024	FA64/2024	FA65/2024	FA66/2024
Baldwin-Sands	Y	Y	Y	Y	Y	Y
Berze	Y	Y	Y	Y	Y	Y
Herbert	A	A	A	A	A	A
Jones	Y	Y	Y	Y	Y	Y
McMillan	Y	Y	Y	Y	Y	Y
Noble	Y	Y	Y	Y	Y	Y
Pribil	Y	Y	Y	Y	Y	Y
Trosow	A	Y	Y	Y	Y	Y
Wilson	A	A	A	A	A	A
Result	Carried	Carried	Carried	Carried	Carried	Carried

Recorded Vote Registry FA67/2024 to FA72/2024

A=Absent Y=Yes N=No

Board Member	FA67/2024	FA68/2024	FA69/2024	FA70/2024	FA71/2024	FA72/2024
Baldwin-Sands	Y	Y	Y	Y	Y	Y
Berze	Y	Y	Y	Y	Y	Y
Herbert	A	A	A	A	A	A
Jones	Y	Y	Y	Y	Y	Y
McMillan	Y	Y	Y	Y	Y	Y
Noble	Y	Y	Y	Y	Y	Y
Pribil	Y	Y	Y	Y	Y	Y
Trosow	Y	Y	Y	Y	A	Y
Wilson	A	A	A	A	A	A
Result	Carried	Carried	Carried	Carried	Carried	Carried

Recorded Vote Registry FA73/2024 to FA75/2024

A=Absent Y=Yes N=No

Board Member	FA73/2024	FA74/2024	FA75/2024
Baldwin-Sands	Y	Y	Y
Berze	Y	Y	Y
Herbert	A	A	A
Jones	Y	Y	Y
McMillan	Y	Y	Y
Noble	Y	Y	Y
Pribil	Y	Y	Y
Trosow	Y	Y	Y
Wilson	A	A	A
Result	Carried	Carried	Carried