



# Annual General Meeting Minutes

## February 21, 2024

The 2023 Annual General Meeting of the Kettle Creek Conservation Authority was held on Wednesday, February 21, 2024 at 10:03 a.m. The meeting was streamed live to Facebook.

The meeting came to order at 10:03 a.m.

### **Audio/Video Record Notice**

The Audio/Video Record Notice was posted and made available to the public.

### **Land Acknowledgement**

Kettle Creek Conservation Authority wishes to acknowledge the treaty and traditional lands originally occupied by the Indigenous First Nation peoples of the Anishinabek, Attiwonderonk and Haudenosaunee nations. KCCA strives to build meaningful relationships with Indigenous communities and recognizes the importance of respecting these treaties and lands.

VanHooren conducted a roll call with the following members identifying their presence:

### **Members Present In Person:**

Lori Baldwin-Sands	City of St. Thomas
Frank Berze	Middlesex Centre
Grant Jones	Southwold Township
Jim Herbert	City of St. Thomas
Sharron McMillan	Thames Centre
Todd Noble	Municipality of Central Elgin
John Wilson	Malahide Township

### **Members Present Virtually:**

Sam Trosow	City of London
Jerry Pribil	City of London

Trosow and Pribil joined the meeting at 10:11 a.m. following the Greetings.

### **Staff Present In Person:**

Mike Buis	Lake Whittaker Coordinator
Jennifer Dow	Water Resources Supervisor
Joe Gordon	Manager of Planning and Development
Jessica Kirschner	Corporate Services Coordinator
Brandon Lawler	Forests and Lands Technician
Jeff Lawrence	Forestry and Lands Supervisor

Rob Lindsay  
Betsy McClure  
Marianne Levogiannis  
Scott Pinnell  
Elizabeth VanHooren

Dalewood Coordinator  
Stewardship Program Supervisor  
Public Relations Supervisor  
Maintenance and Safety Coordinator  
General Manager/Secretary Treasurer

Guests:

Jim Frederick  
Scott Trevors

Graham Scott Enns  
Graham Scott Enns

As some members were joining the meeting electronically all votes were recorded and are included in the Recorded Vote Registry.

**Introductions & Declarations of Pecuniary Interest**

There were no declarations of pecuniary interest.

**Chair's Remarks**

The Chair welcomed everyone to the Annual General Meeting. The Chair reflected on the year past; how, last year at this time 80% of the Board was new to Kettle Creek Conservation Authority. A watershed tour this past summer helped members solidify as a team and reminded them of how one program area affects another and how what we do, and fail to do today, affects tomorrow. Integration of KCCA's programs with member municipalities and other partners is at the core of what conservation authorities do.

**Other Greetings**

Angela Coleman, General Manager of Conservation Ontario; Karen Vecchio, Member of Parliament for Elgin-Middlesex-London; and Ed Ketchabaw, Warden of Elgin County brought greetings and congratulations from their respective organizations.

**General Business**

- a) Presentation of 2023 Financial Statements

Scott Trevors presented a brief explanation of the Financial Statements.

**AM1/2024**

**Moved by: Lori Baldwin-Sands**

**Seconded: Frank Berze**

That the Year 2023 Financial Statements be adopted as presented.

**Carried**

b) Presentation of the 2023 Annual Report

Elizabeth VanHooren presented the 2023 Annual Report. The report highlights the interconnectivity of KCCA's many programs and services.

**AM2/2024**

**Moved by: Todd Noble**

**Seconded: Sharron McMillan**

That the Year 2023 Annual Report be adopted as presented.

**Carried**

c) Presentation of the 2024 Budget

**AM3/2024**

**Moved by: Sam Trosow**

**Seconded: Jim Herbert**

That the proposed 2024 Budget be approved as presented.

**Carried**

In accordance with KCCA's Administrative By-Law, a weighted vote was taken. In the event that not all of a municipality's member(s) are present, the member(s) in attendance represent(s) only their proportion of the municipal weighting in the voting.

**The motion carried with 83.34% of the weighted vote and 100% of the weighted vote present.**

**AM3/2024 Recorded Vote**

Member Municipality	Present	Levy %	Weight %	In Favour	Opposed	Absent
<b>City of London</b>		56.71	50			
Sam Trosow	•		16.67	•		
Jerry Pribil			16.67	•		
<del>Not Appointed</del>		-	<del>16.66</del>			
<b>City of St. Thomas</b>		27.66	31.94			
Lori Baldwin-Sands	•		15.97	•		
Jim Herbert	•		15.97	•		
<b>Central Elgin</b>		7.90				
Todd Noble	•		9.12	•		
<b>Southwold</b>		4.02				
Grant Jones	•		4.65	•		
<b>Thames Centre</b>		1.34				
Sharron McMillan	•		1.56	•		
<b>Middlesex Centre</b>		1.69				
Frank Berze			1.95	•		
<b>Malahide</b>		0.68				
John Wilson	•		0.78	•		
<b>Total</b>		<b>100</b>	<b>83.34%</b>	<b>83.34%</b>		

**Special Presentations**

a) Staff Recognition

VanHooren recognized Jessica Kirschner, Corporate Services Coordinator for 5 years of service; Scott Pinnell, Maintenance and Safety Coordinator and Michael Buis, Lake Whittaker Conservation Area Coordinator for 15 years of service and Betsy McClure, Stewardship Program Supervisor for 20 years of service.

The Chair thanked members, staff and the public for attending the meeting. The next meeting of the Full Authority will be March 27, 2024 at 10:00 a.m.

**AM4/2024**

**Moved by: Lori Baldwin-Sands**

**Seconded: Sharron McMillan**

That the meeting adjourn at 10:37 a.m.

**Carried**



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Elizabeth VanHooren  
General Manager/Secretary Treasurer

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Grant Jones  
Chair

**Recorded Vote Registry AM01/2024 to AM04/2024**

**A=Absent Y=Yes N=No**

<b>Board Member</b>	<b>AM01/2024</b>	<b>AM02/2024</b>	<b>AM03/2024</b>	<b>AM04/2024</b>
<b>Baldwin-Sands</b>	Y	Y	Y	Y
<b>Berze</b>	Y	Y	Y	Y
<b>Herbert</b>	Y	Y	Y	Y
<b>Jones</b>	Y	Y	Y	Y
<b>McMillan</b>	Y	Y	Y	Y
<b>Noble</b>	Y	Y	Y	Y
<b>Trosow</b>	Y	Y	Y	Y
<b>Wilson</b>	Y	Y	Y	Y
<b>Pribil</b>	Y	Y	Y	Y
<b>Result</b>	<b>Carried</b>	<b>Carried</b>	<b>Carried</b>	<b>Carried</b>