



Full Authority Minutes October 18, 2023

A meeting of the Full Authority of the Kettle Creek Conservation Authority was held on Wednesday, October 18, 2023 at 10:00 a.m. The meeting was streamed live to Facebook.

In the absence of Chair Jones, Vice Chair Baldwin-Sands assumed the Chair and brought the meeting to order.

Audio/Video Record Notice

Board members, staff, guests and members of the public are advised that the Full Authority Board/Committee meeting is being video/audio recorded, and will be posted to the Authority’s web site along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the KCCA Board of Directors.

The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority.

Members Present:

Lori Baldwin-Sands (Vice Chair)	St. Thomas	In Person
Frank Berze	Middlesex Centre	In Person
Jim Herbert	St. Thomas	Virtual
Sharron McMillan	Thames Centre	In Person
Jerry Pribil	London	In Person
Sam Trosow	London	Virtual
John Wilson	Malahide	In Person

Members Absent:

Grant Jones (Chair)	Southwold
Todd Noble	Central Elgin

Staff Present:

Jennifer Dow	Water Resources Supervisor	In Person
Joe Gordon	Manager of Planning and Development	In Person
Jessica Kirschner	GIS/Information Services Coordinator	Virtual
Marianne Levogiannis	Public Relations Supervisor	Virtual
Betsy McClure	Stewardship Program Supervisor	Virtual
Elizabeth VanHooren	General Manager/Secretary Treasurer	In Person

As some members and guests attended virtually, all votes were recorded and are included in the Recorded Vote Registry.

Introductions & Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

Hearing Board

There was no Hearing required.

Minutes of Meeting

FA115/2023

Moved by: Sam Trosow

Seconded: Sharron McMillan

That the minutes of the September 20, 2023 Full Authority meeting be approved.

Carried

Matters Arising

Under Item d) VanHooren reported that Conservation Ontario approved its 2024 Budget and levy at its September 25, 2023 meeting. The overall levy increase is 3.3%. KCCA 2024 levy to Conservation Ontario will be \$23,547 - up \$921 from 2023.

FA116/2023

Moved by: Sharron McMillan

Seconded: Jim Herbert

That Matters Arising a) through d) be received.

Carried

Correspondence

- a) From Hamilton Conservation Authority Motion Re: Natural Heritage Protection
September 7, 2023
- b) From KCCA to Ministry of Natural Resources and Forestry Re: Extension to Conclude
Cost Apportioning Agreements September 27, 2023.

FA117/2023

Moved by: Jerry Pribil

Seconded: John Wilson

That the correspondence be received.

Carried

Statement of Revenue and Expenses

FA118/2023

Moved by: John Wilson

Seconded: Sam Trosow

That the Statements of Revenue and Expenses dated September 30, 2023 be received.

New Business

- a) Dalewood Dam Municipal Class Environmental Assessment

FA119/2023

Moved by: Sharron McMillan

Seconded: Jerry Pribil

Based on the Dalewood Dam Options Report July 2023, that staff be directed to allocate \$30,000 in the 2024 budget to initiate the Environmental Assessment process in 2024.

Carried

FA120/2023

Moved by: Frank Berze

Seconded: Jim Herbert

That the Dalewood Dam Inspection conducted by GD Vallee dated October 3, 2023 be received.

Carried

- b) Dalewood Dam Stop Log Operations

FA121/2023

Moved by: Jim Herbert

Seconded: Frank Berze

That the Report from True Consulting on the Dalewood Dam Stop Log Operations dated October 10, 2023, be approved; and further

That based on the advice provided, staff be directed to make the necessary changes to the operations of the Dalewood Dam effective immediately.

Carried

- c) 2024-2027 Budget Planning
 - i) Draft 2024-2027 Strategic Work Plan

FA122/2023

Moved by: Frank Berze

Seconded: Sam Trosow

That the 2024-2027 Work Plan be approved and used to finalize the 2024-2027 Budget.

- ii) 2024 -2027 Draft Capital Budget Projections

FA123/2023

Moved by: John Wilson

Seconded: Sharron McMillan

That the staff report on Draft Capital Budget Projections be received.

Carried

- d) 2023 Year End Capital Purchase

FA124/2023

Moved by: Sharron McMillan

Seconded: Jim Herbert

That staff be directed to increase the computer replacement capital budget by \$4,000 to undertake required computer purchases in 2023; and further

That staff be authorized to purchase a work truck using an upset capital budget of \$50,000.

Carried

- e) October Planning and Regulations Activity

FA125/2023

Moved by: Jerry Pribil

Seconded: Frank Berze

That the October Planning and Regulations Activity report be received.

Carried

Closed Session

The Closed Session meeting began at 11:07 a.m.

FA126/2023

Moved by: Sharron McMillan

Seconded: John Wilson

That the Full Authority move to Closed Session to discuss legal, Personnel or Property matters.

Carried

FA127/2023

Moved by: Sharron McMillan

Seconded: John Wilson

That the Full Authority revert to open session and report.

Carried

The Open Session resumed at 11:22 a.m.

a) Minutes

FA128/2023

Moved by: Jerry Pribil

Seconded: Sam Trosow

That the minutes of the Closed Session meeting of the September 20, 2023 Full Authority Meeting be approved.

Carried

b) Property Matter – Possible Land Acquisition

c) Legal/Property Matter

FA129/2023

Moved by: Sam Trosow

Seconded: Sharron McMillan

That staff proceed as directed on a property and a legal matter.

Carried

Upcoming Meetings

The next Full Authority Meeting is November 15, 2023.

The meeting adjourned at 11:24 a.m.



Elizabeth VanHooren
General Manager/Secretary Treasurer



Lori Baldwin-Sands
Vice Chair

Recorded Vote Registry FA115/2023 to FA120/2023

A=Absent Y=Yes N=No

Board Member	FA115/2023	FA116/2023	FA117/2023	FA118/2023	FA119/2023	FA120/2023
Baldwin-Sands	Y	Y	Y	Y	Y	Y
Berze	Y	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	Y	Y
Jones	A	A	A	A	A	A
McMillan	Y	Y	Y	Y	Y	Y
Noble	A	A	A	A	A	A
Pribil	Y	Y	Y	Y	Y	Y
Trosow	Y	Y	Y	Y	Y	Y
Wilson	Y	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried

Recorded Vote Registry FA121/2023 to FA126/2023

A=Absent Y=Yes N=No

Board Member	FA121/2023	FA122/2023	FA123/2023	FA124/2023	FA125/2023	FA126/2023
Baldwin-Sands	Y	Y	Y	Y	Y	Y
Berze	Y	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	Y	Y
Jones	A	A	A	A	A	A
McMillan	Y	Y	Y	Y	Y	Y
Noble	A	A	A	A	A	A
Pribil	Y	Y	Y	Y	Y	Y
Trosow	Y	Y	Y	Y	Y	Y
Wilson	Y	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried

Recorded Vote Registry FA127/2023 to FA129/2023

A=Absent Y=Yes N=No

Board Member	FA127/2023	FA128/2023	FA129/2023
Baldwin-Sands	Y	Y	Y
Berze	Y	Y	Y
Herbert	Y	Y	Y
Jones	A	A	A
McMillan	Y	Y	Y
Noble	A	A	A
Pribil	Y	Y	Y
Trosow	Y	Y	Y
Wilson	Y	Y	Y
Result	Carried	Carried	Carried