



# Full Authority Minutes

August 16, 2023

A meeting of the Full Authority of the Kettle Creek Conservation Authority was held on Wednesday, August 16, 2023 at 10:00 a.m. The meeting was streamed live to Facebook.

**Audio/Video Record Notice**

Board members, staff, guests and members of the public are advised that the Full Authority Board/Committee meeting is being video/audio recorded, and will be posted to the Authority’s web site along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the KCCA Board of Directors.

The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority.

**Members Present:**

Lori Baldwin-Sands (Vice Chair)	St. Thomas	In Person
Frank Berze	Middlesex Centre	In Person
Grant Jones (Chair)	Southwold	In Person
Sharron McMillan	Thames Centre	In Person
Todd Noble	Central Elgin	In Person
Jerry Pribil	London	In Person
Sam Trosow	London	Virtual
John Wilson	Malahide	In Person

**Members Absent:**

Jim Herbert	St. Thomas
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**Staff Present:**

Jennifer Dow	Water Resources Supervisor	In Person
Joe Gordon	Manager of Planning and Development	In Person
Jessica Kirschner	GIS/Information Services Coordinator	Virtual
Brandon Lawler	Forestry and Lands Technician	Virtual
Jeff Lawrence	Forestry and Lands Supervisor	Virtual
Marianne Levogiannis	Public Relations Supervisor	Virtual
Betsy McClure	Stewardship Program Supervisor	Virtual
Elizabeth VanHooren	General Manager/Secretary Treasurer	In Person

As some members and guests attended virtually, all votes were recorded and are included in the Recorded Vote Registry.

### **Introductions & Declarations of Pecuniary Interest**

There were no declarations of pecuniary interest.

### **Hearing Board**

There was no Hearing required.

### **Minutes of Meeting**

#### **FA91/2023**

**Moved by:** Todd Noble

**Seconded:** Frank Berze

That the minutes of the June 21, 2023 Full Authority meeting be approved.

**Carried**

#### **FA92/2023**

**Moved by:** Lori Baldwin-Sands

**Seconded:** Todd Noble

That the minutes of the August 2, 2023 Executive Committee meeting be approved.

**Carried**

### **Matters Arising**

#### **FA93/2023**

**Moved by:** Sharron McMillan

**Seconded:** Todd Noble

That Matters Arising a) through c) be received.

**Carried**

### **Correspondence**

a) From the City of London to Honourable Graydon Smith (MNRF) Re: Municipal Appointments to Conservation Authorities August 8, 2023

#### **FA94/2023**

**Moved by:** Frank Berze

**Seconded:** Sharron McMillan

That the correspondence be received.

**Carried**

**Statement of Revenue and Expenses**

**FA95/2023**

**Moved by: Lori Baldwin-Sands**

**Seconded: Todd Noble**

That the Statement of Revenues and Expenses for June 30, 2023 be approved.

**Carried**

**New Business**

a) Administrative By-Law Update

**FA96/2023**

**Moved by: John Wilson**

**Seconded: Todd Noble**

That the Amendments to the Administrative By-Law be approved.

**Carried**

b) City of London Budget Submission

**FA97/2023**

**Moved by: Sam Trosow**

**Seconded: Jerry Pribil**

That the Draft City of London Budget Submission be accepted as presented; and further

That staff continue to develop Draft Budgets for 2024-2027 based on a 7.5% general levy increase in 2024 and 2025 and 4% in 2026 and 2027.

**Carried**

c) July/August Planning and Regulations Activity Report

**FA98/2023**

**Moved by: Lori Baldwin-Sands**

**Seconded: Sharron McMillan**

That the July/August Planning and Regulations Activity Report be received.

**Carried**

The Full Authority meeting recessed at 10:37 a.m. to conduct the Kettle Creek Source Protection Authority meeting. The Kettle Creek Source Protection Authority adjourned at 10:46 a.m. and members resumed the Full Authority meeting moving immediately into Closed Session.

**Closed Session**

The Closed Session meeting began at 10:47 a.m.

**FA99/2023**

**Moved by: Sharron McMillan**

**Seconded: Frank Berze**

That the Full Authority move to Closed Session to discuss legal, Personnel or Property matters.

**Carried**

**FA100/2023**

**Moved by: Sharron McMillan**

**Seconded: Lori Baldwin-Sands**

That the Full Authority revert to open session and report.

**Carried**

The Open Session resumed at 10:57 a.m.

a) Minutes

**FA101/2023**

**Moved by: John Wilson**

**Seconded: Todd Noble**

That the minutes of the Closed Session meeting of the June 21, 2023 Full Authority Meeting and the minutes of the Closed Session meeting of August 2, 2023 Executive Committee Meeting be approved.

**Carried**

b) Property Matter – Possible Land Acquisition

No report.

c) Legal Matter

No Report.

**Upcoming Meetings**

September 20, 2023 Full Authority Meeting.

Members also expressed interest in scheduling a watershed tour on September 22, 2023. Staff will follow-up with further information.

The meeting adjourned at 11:02 a.m.



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Elizabeth VanHooren  
General Manager/Secretary Treasurer



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Grant Jones  
Chair

**Recorded Vote Registry FA91/2023 to FA97/2023**

A=Absent Y=Yes N=No

Board Member	FA91/2023	FA92/2023	FA93/2023	FA94/2023	FA95/2023	FA96/2023	FA97/2023
Baldwin-Sands	Y	Y	Y	Y	Y	Y	Y
Berze	Y	Y	Y	Y	Y	Y	Y
Herbert	A	A	A	A	A	A	A
Jones	Y	Y	Y	Y	Y	Y	Y
McMillan	Y	Y	Y	Y	Y	Y	Y
Noble	Y	Y	Y	Y	Y	Y	Y
Pribil	Y	Y	Y	Y	Y	Y	Y
Trosow	Y	Y	Y	Y	Y	Y	Y
Wilson	Y	Y	Y	Y	Y	Y	Y
<b>Result</b>	<b>Carried</b>	<b>Carried</b>	<b>Carried</b>	<b>Carried</b>	<b>Carried</b>	<b>Carried</b>	<b>Carried</b>

**Recorded Vote Registry FA98/2023 to FA101/2023**

A=Absent Y=Yes N=No

Board Member	FA98/2023	FA99/2023	FA100/2023	FA101/2023
Baldwin-Sands	Y	Y	Y	Y
Berze	Y	Y	Y	Y
Herbert	A	A	A	A
Jones	Y	Y	Y	Y
McMillan	Y	Y	Y	Y
Noble	Y	Y	Y	Y
Pribil	Y	Y	Y	Y
Trosow	Y	Y	Y	Y
Wilson	Y	Y	Y	Y
<b>Result</b>	<b>Carried</b>	<b>Carried</b>	<b>Carried</b>	<b>Carried</b>