



Full Authority Minutes

June 21, 2023

A meeting of the Full Authority of the Kettle Creek Conservation Authority was held on Wednesday, June 21, 2023 at 10:05 a.m. The meeting was streamed live to Facebook.

VanHooren noted that quorum was not yet met; however John Wilson was on route and would arrive imminently. In the absence of Grant Jones, Lori Baldwin-Sand assumed the Chair.

With the consensus of members the Chair called the meeting to order at 10:05 a.m. proceeding with Matters Arising. When John Wilson arrived at 10:10 a.m. a formal Roll call was taken with a quorum being met before any actionable items or votes were conducted.

Audio/Video Record Notice

Board members, staff, guests and members of the public are advised that the Full Authority Board/Committee meeting is being video/audio recorded, and will be posted to the Authority's web site along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the KCCA Board of Directors.

The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority.

In recognition of National Indigenous People Day the following statement was also read:

We acknowledge that the land on which we meet is the traditional territory of the Haudenosaunee, Anishinabek, Attiwonderonk (Neutral) and Mississauga peoples and is now home to many diverse First Nations, Inuit and Métis peoples.

We also recognize that this land is now home to the Munsee-Delaware Nation, Chippewas of the Thames First Nation and Oneida Nation of the Thames.

This land was settled through Treaty 2, the McKee Purchase Treaty of 1790, and we, as beneficiaries of the treaty recognize our collective responsibilities to the land and water.

Members Present:

Lori Baldwin-Sands (Vice Chair)	St. Thomas	In Person
Jim Herbert	St. Thomas	In Person
Sharron McMillan	Thames Centre	In Person
Todd Noble	Central Elgin	In Person
Sam Trosow	London	Virtual
John Wilson	Malahide	In Person

Members Absent:

Frank Berze	Middlesex Centre
Grant Jones (Chair)	Southwold

Staff Present:

Jennifer Dow	Water Resources Supervisor	In Person
Joe Gordon	Manager of Planning and Development	In Person
Jessica Kirschner	GIS/Information Services Coordinator	Virtual
Jeff Lawrence	Forestry and Lands Supervisor	Virtual
Marianne Levogiannis	Public Relations Supervisor	Virtual
Betsy McClure	Stewardship Program Supervisor	In Person
Elizabeth VanHooren	General Manager/Secretary Treasurer	In Person

As some members and guests attended virtually, all votes were recorded and are included in the Recorded Vote Registry.

Introductions & Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

Hearing Board

There was no Hearing required.

Minutes of Meeting

FA77/2023

Moved by: Jim Herbert

Seconded: Todd Noble

That the minutes of the May 17, 2023 Full Authority meeting be approved.

Carried

Matters Arising

In addition to the forwarded reports, Joe Gordon provided a verbal update on how the outdoor pools will be run at Lake Whittaker Conservation Area and Dalewood Conservation area this

summer. Despite an ongoing shortage of lifeguards, KCCA has been able to secure two lifeguards. These guards will be assigned to Lake Whittaker CA to allow the pool to operate as a Class A (guarded) for at least 8 hours a day. If guards are not available for any reasons signage will be changed to advise that the pool is now operating as a Class B pool (unguarded with reduced bather loads). Dalewood CA's pool will run as a Class B pool for the entire summer. When either pool is operating as a Class B pool appropriate signage is posted and a staff member with current CPR/First Aid training will be on deck to enforce pool rules.

FA78/2023

Moved by: Todd Noble

Seconded: Sharron McMillan

That Matters Arising a) through e) be received.

Carried

Correspondence

- a) Conservation Ontario's Comments on "Site Plan for Residential Developments of 10 or Fewer Units", ERO Posting #019-6822 May 18, 2023
- b) From the Honourable Graydon Smith/MNRF to City of London Re: City of London Appointees May 30, 2023
- c) From St. Thomas-Elgin Health Recruitment Partnership Committee to KCCA Re: Discovery Week Event June 14, 2023

VanHooren informed members that the City of London considered the letter from Honourable Graydon Smith at their Strategic Priorities and Policy Committee meeting on June 20, 2023. Councillor Jerry Pribil and Councillor Paul Van Meerbergen were nominated for appointment to the KCCA Board of Directors. These appointments will be ratified at the next City Council meeting.

Lori Baldwin-Sands thanked staff again for welcoming medical students to Dalewood Conservation Area as part of Discovery Week. She also shared a thank you card from Schulich School of Medicine.

FA79/2023

Moved by: Todd Noble

Seconded: John Wilson

That the correspondence be received.

Carried

Statement of Revenue and Expenses

There was no Statement of Revenue and Expenses.

New Business

a) Kettle Creek Clean Water Initiative

The Kettle Creek Clean Water Initiative was established in 2012 to provide financial assistance to watershed residents in implementing stewardship projects. Annually, the Authority provides \$12,000 in funding from the Stewardship Reserve.

Betsy McClure presented one wetland creation project for funding consideration:

23-03

A wetland creation project in the City of London. The total estimated project cost is \$13,993. The grant request is \$3,000.

FA80/2023

Moved by: Jim Herbert

Seconded: Sam Trosow

That project 23-03 in the amount of \$3,000 be supported through the Kettle Creek Clean Water Initiative.

Carried

b) Cost Apportioning Agreement Update

FA81/2023

Moved by: Sharron McMillan

Seconded: Sam Trosow

That the final draft Cost Apportioning Agreement and accompanying Guide be circulated to member municipalities.

Carried

c) Programs and Services Survey Results

FA82/2023

Moved by: Todd Noble

Seconded: Sharron McMillan

That the staff report on the Programs and Services Survey Results be received.

Carried

d) 2024-2027 Budget Planning: Objectives and Priorities

FA83/2023

Moved by: Todd Noble

Seconded: Sharron McMillan

That the 2024-2027 Objectives and Priorities Staff Report be accepted; and further That the 2024-2027 Objectives be approved and used to refine priorities and work plans for the Draft 2024-2027 Budget.

Carried

e) Policy Updates – Right to Disconnect and Electronic Monitoring

FA84/2023

Moved by: John Wilson

Seconded: Jim Herbert

That the Right to Disconnect Policy and the Electronic Monitoring Policy be approved.

Carried

f) Dalewood Seasonal Inspection Report

FA85/2023

Moved by: Todd Noble

Seconded: John Wilson

That the Dalewood Dam Seasonal Inspection Report dated June 9, 2023 from GD Vallee be received.

Carried

g) June Planning and Regulations Activity Report

FA86/2023

Moved by: Todd Noble

Seconded: Jim Herbert

That the June Planning and Regulations Activity Report be received.

Carried

Closed Session

The Closed Session meeting began at 11:11 a.m.

FA87/2023

Moved by: Todd Noble

Seconded: Sharron McMillan

That the Full Authority move to Closed Session to discuss legal, Personnel or Property matters.

Carried

FA88/2023

Moved by: Todd Noble

Seconded: John Wilson

That the Full Authority revert to open session and report.

Carried

The Open Session resumed at 11:30 a.m.

a) Minutes

FA89/2023

Moved by: Jim Herbert

Seconded: Sharron McMillan

That the minutes of the Closed Session meeting of May 17, 2023 be approved.

Carried

b) Legal Matter

c) Property Matter – Possible Land Acquisition

FA90/2023

Moved by: Sam Trosow

Seconded: Sharron McMillan

That staff proceed as directed on a legal matter and a property matter.

Carried

d) Legal Matter – Notice of Violation V22-01

No report

Upcoming Meetings

Members were advised that an August 16, 2023 meeting is required to review Draft Budget Submissions to the City of London.

The meeting adjourned at 11:32 a.m.



Elizabeth VanHooren
General Manager/Secretary Treasurer



Lori Baldwin-Sands
Chair

Recorded Vote Registry FA77/2023 to FA83/2023

A=Absent Y=Yes N=No

Board Member	FA77/2023	FA78/2023	FA79/2023	FA80/2023	FA81/2023	FA82/2023	FA83/2023
Baldwin-Sands	Y	Y	Y	Y	Y	Y	Y
Berze	A	A	A	A	A	A	A
Herbert	Y	Y	Y	Y	Y	Y	Y
Jones	A	A	A	A	A	A	A
McMillan	Y	Y	Y	Y	Y	Y	Y
Noble	Y	Y	Y	Y	Y	Y	Y
Trosow	Y	Y	N	Y	Y	Y	Y
Wilson	Y	Y	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried	Carried

Recorded Vote Registry FA84/2023 to FA90/2023

A=Absent Y=Yes N=No

Board Member	FA84/2023	FA85/2023	FA86/2023	FA87/2023	FA88/2023	FA89/2023	FA90/2023
Baldwin-Sands	Y	Y	Y	Y	Y	Y	Y
Berze	A	A	A	A	A	A	A
Herbert	Y	Y	Y	Y	Y	Y	Y
Jones	A	A	A	A	A	A	A
McMillan	Y	Y	Y	Y	Y	Y	Y
Noble	Y	Y	Y	Y	Y	Y	Y
Trosow	Y	Y	Y	Y	Y	Y	Y
Wilson	Y	Y	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried	Carried