



Executive Committee

Executive Committee Meeting Minutes August 2, 2023

A meeting of the Executive Committee was held on August 2, 2023 at 10:00 a.m. with members and staff joining in-person. The meeting was recorded and posted to KCCA’s web site.

The meeting came to order at 10:00 a.m.

Audio and Video Recording Notice

Board members, staff, guests and members of the public are advised that the Full Authority Board/Committee meeting is being video/audio recorded, and will be posted to the Authority’s web site along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the KCCA Board of Directors.

The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority.

Members Present:

Lori Baldwin Sands, Vice Chair	City of St. Thomas	In Person
Frank Berze	Middlesex Centre	In Person
Grant Jones, Chair	Township of Southwold	In Person
Todd Noble	Municipality of Central Elgin	In Person
John Wilson	Malahide Township	In Person

The following staff members were also present.

Staff Present:

Joe Gordon	Manager of Planning and Development	In Person
Elizabeth VanHooren	General Manager/ Secretary Treasurer	In Person

Introductions and Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

Open Session

- a) Administrative By-Law Update

EC01/2023

Moved by: Frank Berze

Seconded: John Wilson

That the update to KCCA's Administrative By-Law be recommended to the Full Authority for approval.

Carried

Closed Session

The Closed Session meeting began at 10:09 a.m.

EC02/2023

Moved by: Lori Baldwin-Sands

Seconded: Todd Noble

That the Executive Committee move to Closed Session to discuss Legal, Personnel or Property matters.

Carried

EC03/2023

Moved by: Lori Baldwin-Sands

Seconded: Todd Noble

That the Full Authority revert to Open Session and Report.

Carried

The Open Session resumed at 11:19 a.m.

- a) Personnel Matter – 2024-2027 Salary and Staffing

EC04/2023

Moved by: Todd Noble

Seconded: Frank Berze

That staff proceed as directed.

Carried

- b) Legal Matter

No report.

EC05/2023

Moved by: Lori Baldwin-Sands

Seconded: Frank Berze

That the meeting adjourn at 11:20 a.m.

Carried



Elizabeth VanHooren
General Manager/Secretary Treasurer



Grant Jones
Chair