



Full Authority Minutes

May 17, 2023

A meeting of the Full Authority of the Kettle Creek Conservation Authority was held on Wednesday, May 17, 2023 at 10:00 a.m. The meeting was streamed live to Facebook.

The meeting came to order at 10:00 a.m.

Audio/Video Record Notice

Board members, staff, guests and members of the public are advised that the Full Authority Board/Committee meeting is being video/audio recorded, and will be posted to the Authority's web site along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the KCCA Board of Directors.

The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority.

VanHooren conducted a roll call with the following members identifying their presence:

Members Present:

Frank Berze	Middlesex Centre	In Person
Lori Baldwin-Sands (Vice Chair)	St. Thomas	In Person
Grant Jones (Chair)	Southwold	In Person
Jim Herbert	St. Thomas	Virtual
Todd Noble	Central Elgin	In Person
John Wilson	Malahide	In Person

Members Absent:

Sharron McMillan	Thames Centre
Sam Trosow	London

Staff Present:

Jennifer Dow	Water Resources Supervisor	In Person
Joe Gordon	Manager of Planning and Development	In Person
Jessica Kirschner	GIS/Information Services Coordinator	Virtual
Elizabeth VanHooren	General Manager/Secretary Treasurer	In Person
Marianne Levogiannis	Public Relations Supervisor	Virtual

As some members and guests attended virtually, all votes were recorded and are included in the Recorded Vote Registry.

Introductions & Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

Hearing Board

There was no Hearing required.

Minutes of Meeting

FA65/2023

Moved by: Lori Baldwin-Sands

Seconded: John Wilson

That the minutes of the April 19, 2023 Full Authority meeting be approved.

Carried

Matters Arising

FA66/2023

Moved by: Todd Noble

Seconded: Frank Berze

That Matters Arising a) through c) be received.

Carried

Correspondence

- a) Invitation to Middlesex County Charity Golf Tournament
- b) Conservation Ontario's Comments on "Proposed Planning Act, City of Toronto Act, 2006, and MMAH Act Changes May 5, 2023

FA67/2023

Moved by: Todd Noble

Seconded: Jim Herbert

That the correspondence be received.

Carried

Statement of Revenue and Expenses

There was no Statement of Revenue and Expenses.

New Business

- a) 2024-2027 Budget Planning Process

FA68/2023

Moved by: Lori Baldwin-Sands

Seconded: John Wilson

That the Budget Planning Timeline be approved; and further that the Programs and Services Survey be released.

Carried

- b) Dalewood Dam Options Assessment

FA69/2023

Moved by: Frank Berze

Seconded: John Wilson

That a qualified engineer be retained to prepare an options assessment on the Dalewood Dam to an upset limit of \$15,000.

Carried

- c) Cost Apportionment Agreement Update

FA70/2023

Moved by: Lori Baldwin-Sands

Seconded: John Wilson

That subject to legal review the draft Cost Apportionment Agreement for Category 3 Programs and Services be approved for circulation to member municipalities.

Carried

- d) May Planning and Regulations Activity Report

FA71/2023

Moved by: Todd Noble

Seconded: Jim Herbert

That the May 2023 Planning and Regulations Activity Report be received.

Carried

Closed Session

The Closed Session meeting began at 10:27 a.m.

FA72/2023

Moved by: Todd Noble

Seconded: Frank Berze

That the Full Authority move to Closed Session to discuss legal, Personnel or Property matters.

Carried

FA73/2023

Moved by: Lori Baldwin-Sands

Seconded: John Wilson

That the Full Authority revert to open session and report.

Carried

The Open Session resumed at 11:02 a.m.

a) Minutes

FA74/2023

Moved by: Frank Berze

Seconded: Jim Herbert

That the minutes of the Closed Session meeting of March 22, 2023 be approved.

Carried

b) Legal Matter

No Report.

c) Personnel Matter – Identifiable Person(s)

FA75/2023

Moved by: John Wilson

Seconded: Frank Berze

That staff proceed as directed on a personnel matter.

Carried

d) Property Matter – Potential Acquisition

FA76/2023

Moved by: Lori Baldwin-Sands

Seconded: Todd Noble

That staff proceed as directed on a Property Matter.

Carried

Upcoming Meetings

The next meeting of the Full Authority will be June 21, 2023.

A Board Member Tour of the watershed is planned for June 23, 2023.

The meeting adjourned at 11:04 a.m.



Elizabeth VanHooren
General Manager/Secretary Treasurer



Grant Jones
Chair

Recorded Vote Registry FA65/2023 to FA71/2023

A=Absent Y=Yes N=No

Board Member	FA65/2023	FA66/2023	FA67/2023	FA68/2023	FA69/2023	FA70/2023	FA71/2023
Baldwin-Sands	Y	Y	Y	Y	Y	Y	Y
Berze	Y	Y	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	Y	Y	Y
Jones	Y	Y	Y	Y	Y	Y	Y
McMillan	A	A	A	A	A	A	A
Noble	Y	Y	Y	Y	Y	Y	Y
Trosow	A	A	A	A	A	A	A
Wilson	Y	Y	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried	Carried

Recorded Vote Registry FA72/2023 to FA76/2023

A=Absent Y=Yes N=No

Board Member	FA72/2023	FA73/2023	FA74/2023	FA75/2023	FA76/2023
Baldwin-Sands	Y	Y	Y	Y	Y
Berze	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	Y
Jones	Y	Y	Y	Y	Y
McMillan	A	A	A	A	A
Noble	Y	Y	Y	Y	Y
Trosow	A	A	A	A	A
Wilson	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried