



Executive Committee

Executive Committee Meeting Minutes May 31, 2022

A meeting of the Executive Committee was held on May 31, 2022 at 9:00 a.m. with members and staff joining in-person and electronically. The meeting was recorded and posted to KCCA’s web site.

The meeting came to order at 9:02 a.m. Alison Warwick read the following statement:

Audio and Video Recording Notice

Board members, staff, guests and members of the public are advised that the Full Authority Board/Committee meeting is being video/audio recorded, and will be posted to the Authority’s web site along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the KCCA Board of Directors.

The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority.

Ms. VanHooren conducted a roll call with the following members identifying their presence:

Members Present:

Dennis Crevits, Vice Chair	Municipality of Central Elgin	In Person
Grant Jones	Township of Southwold	Virtual
Bill Mackie	City of London	Virtual
Elizabeth Peloza	City of London	Virtual
Alison Warwick, Chair	Thames Centre	Virtual

The following staff members were also present on the call electronically.

Staff Present:

Joe Gordon	Assistant Manager/Planning and Conservation Supervisor	In Person
Betsy McClure	Stewardship Program Supervisor	Virtual
Elizabeth VanHooren	General Manager/ Secretary Treasurer	In Person

As the meeting was conducted with electronic participants all votes were recorded and are included in the Recorded Vote Registry.

Introductions and Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

Open Session

- a) Plan Input and Review Service Fees

EC01/2022

Moved by: Grant Jones

Seconded: Bill Mackie

That the Executive Committee supports the existing lump sum funding model through a special benefiting levy for Plan Input and Review services for natural hazards required under the Conservation Authorities Act.

Carried

- b) KCCA Fee Policy and Fee Schedules

EC02/2022

Moved by: Elizabeth Peloza

Seconded: Dennis Crevits

That the Executive Committee recommend the Draft Fee Policy be presented at the June 15, 2022 Full Authority meeting for consideration.

Carried

- c) Joint Planning Service Agreement

EC03/2022

Moved by: Dennis Crevits

Seconded: Bill Mackie

That KCCA respectfully decline the offer to participate in a joint service agreement with Lower Thames Valley Conservation Authority for planning and natural heritage services within the Township of Southwold at this time.

Carried

Closed Session

The Closed Session meeting began at 9:32 a.m.

EC04/2022

Moved by: Grant Jones

Seconded: Elizabeth Peloza

That the Executive Committee move to Closed Session to discuss Legal, Personnel or Property matters.

Carried

EC05/2022

Moved by: Elizabeth Pelozo

Seconded: Bill Mackie

That the Full Authority revert to Open Session and Report.

Carried

The Open Session resumed at 10:00 a.m.

a) Personnel Matter – Salary and Pay Equity Review

EC06/2022

Moved by: Elizabeth Pelozo

Seconded: Grant Jones

That the draft job descriptions be approved for circulation to Marianne Love to be used in the pay equity and salary review.

Carried

The meeting adjourned at 10:01 a.m.



Elizabeth VanHooren
General Manager/Secretary Treasurer



Alison Warwick
Chair

Recorded Vote Registry EC01/2022 to EC06/2022

A=Absent Y=Yes N=No

Member	EC01/2022	EC02/2022	EC03/2022	EC04/2022	EC05/2022	EC06/2022
Crevits	Y	Y	Y	Y	Y	Y
Harvey	Y	Y	Y	Y	Y	Y
Jones	Y	Y	Y	Y	Y	Y
Pelozo	Y	Y	Y	Y	Y	Y
Warwick	Y	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried