



Full Authority Minutes

April 20, 2022

A hybrid meeting of the Full Authority of the Kettle Creek Conservation Authority was held on Wednesday, April 20, 2022 at 10:00 a.m. with members and staff joining in-person and electronically. The meeting was streamed live to Facebook.

The meeting came to order at 10:03 a.m.

Audio/Video Record Notice

Board members, staff, guests and members of the public are advised that the Full Authority Board/Committee meeting is being video/audio recorded, and will be posted to the Authority's web site along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the KCCA Board of Directors.

The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority.

VanHooren conducted a roll call with the following members identifying their presence:

Members Present:

Dennis Crevits, Vice Chair	Central Elgin	In Person
Dominique Giguère	Township of Malahide	Virtual
Stephen Harvey	Middlesex Centre	Virtual
Jim Herbert	City of St. Thomas	Virtual
Grant Jones	Southwold Township	Virtual
Bill Mackie	City of London	Virtual
Elizabeth Peloza	City of London	Virtual
Steve Peters	City of St. Thomas	Virtual
Alison Warwick, Chair	Thames Centre	In Person
Ralph Winfield	City of London	Virtual

Staff Present:

Jennifer Dow	Water Conservation Supervisor	Virtual
Joe Gordon	Assistant Manager	Virtual
Jessica Kirschner	Resource Assistant	Virtual
Betsy McClure	Stewardship Program Supervisor	Virtual
Marianne Levogiannis	Public Relations Supervisor	Virtual
Elizabeth VanHooren	General Manager/Secretary Treasurer	In Person

As the meeting was conducted with electronic participants all votes were recorded and are included in the Recorded Vote Registry.

Introductions & Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

Hearing Board

There was no Hearing required.

Minutes of Meeting

FA50/2022

Moved by: Jim Herbert

Seconded: Stephen Harvey

That the minutes of the March 16, 2022 Full Authority meeting be approved.

Carried

Matters Arising

- a) Media Report
- b) Project Tracking
- c) Watershed Conditions
- d) Insurance Renewal
- e) Conservation Ontario Annual General Meeting

FA51/2022

Moved by: Grant Jones

Seconded: Bill Mackie

That Matters Arising a) through e) be received.

Carried

Correspondence

- a) Middlesex Municipal Association Annual Meeting Invitation
- b) Conservation Authorities Program and Services Inventory Workshop Invitation

FA52/2022

Moved by: Steve Peters

Seconded: Dennis Crevits

That the correspondence be received as presented.

Carried

Statement of Revenue and Expenses

FA53/2022

Moved by: Bill Mackie
Seconded: Jim Herbert

That the Statement of Revenue and Expenses dated March 31, 2022 be approved.

Carried

New Business

a) COVID-19 Policy Update

FA54/2022

Moved by: Stephen Harvey
Seconded: Dennis Crevits

That the Interim Vaccination Verification Policy (FA133/2021) be rescinded; and further that the Pandemic Flu (Influenza Like Illness Policy) be approved as updated.

Carried

b) Lake Whittaker Small Drinking Water System

FA55/2022

Moved by: Ralph Winfield
Seconded: Elizabeth Peloza

That the Board approves the changes to the routine sampling schedule of the Lake Whittaker Small Drinking Water System.

Carried

c) Dalewood Dam Repair Project

FA56/2022

Moved by: Dennis Crevits
Seconded: Grant Jones

That staff proceed with the tendering of schedule 2 concrete repairs for the Dalewood Dam, and, that KCCA contract GD Vallee to oversee the tendering process at a cost of \$2,970.

Carried

c) Kettle Creek Clean Water Initiative

The Kettle Creek Clean Water Initiative was established in 2012 to provide financial assistance to watershed residents in implementing stewardship projects. Annually, the Authority provides \$12,000 in funding. Betsy McClure presented two projects for funding consideration:

Project 22-03

A project to create a wetland in a fallow agricultural field in Central Elgin. Total estimated project cost is \$15,310. The grant request is \$3,000.

Project 22-04

A project to create a wetland in a shallow valley land in Central Elgin. Total estimated project cost is \$18,080. The grant request is \$3,000.

FA57/2022

Moved by: Bill Mackie

Seconded: Jim Herbert

That Projects 22-03 in the amount of \$3,000; 22-04 in the amount of \$3,000 be supported through the Kettle Creek Clean Water Initiative.

Carried

e) Planning and Regulations Report

FA58/2022

Moved by: Ralph Winfield

Seconded: Stephen Harvey

That the April 2022 Planning and Regulations Activity Report be received.

Carried

The Full Authority meeting recessed at 10:39 a.m. in order to conduct the Kettle Creek Source Protection Authority meeting. The Kettle Creek Source Protection Authority adjourned at 10:45 a.m. and members resumed the Full Authority meeting moving immediately into Closed Session.

Closed Session

The Closed Session meeting began at 10:45 a.m. Elizabeth Pelosa left the meeting.

FA59/2022

Moved by: Dennis Crevits

Seconded: Jim Herbert

That the Full Authority move to Closed Session to discuss legal, Personnel or Property matters.

Carried

FA60/2022

Moved by: Jim Herbert

Seconded: Grant Jones

That the Full Authority revert to open session and report.

Carried

The Open Session resumed at 11:03 a.m.

a) Minutes

FA61/2022

Moved by: Dennis Crevits

Seconded: Dominique Giguère

That the minutes of the Closed Session meeting of March 16, 2022 be approved.

Carried

b) Legal Matter – Notice of Violation V22-01

c) Legal Matter – Potential Litigation

FA62/2022

Moved by: Steve Peters

Seconded: Grant Jones

That the staff reports on legal matters be received.

Carried

FA63/2022

Moved by: Jim Herbert

Seconded: Ralph Winfield

That the meeting adjourn at 11:06 a.m.

Carried

The next meeting of the Full Authority will be May 18, 2022 starting at 10:00 a.m.



Elizabeth VanHooren
General Manager/Secretary Treasurer



Alison Warwick
Chair

Recorded Vote Registry FA50/2022 to FA56/2022

A=Absent Y=Yes N=No

Board Member	FA50/2022	FA51/2022	FA52/2022	FA53/2022	FA54/2022	FA55/2022	FA56/2022
Crevits	Y	Y	Y	Y	Y	Y	Y
Giguère	Y	Y	Y	Y	Y	Y	Y
Harvey	Y	Y	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	Y	Y	Y
Jones	Y	Y	Y	Y	Y	Y	Y
Mackie	Y	Y	Y	Y	Y	Y	Y
Peters	Y	Y	Y	Y	Y	Y	Y
Peloza	Y	Y	Y	Y	Y	Y	Y
Warwick	Y	Y	Y	Y	Y	Y	Y
Winfield	Y	Y	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried	Carried

Recorded Vote Registry FA57/2022 to FA63/2022

A=Absent Y=Yes N=No

Board Member	FA57/2022	FA58/2022	FA59/2022	FA60/2022	FA61/2022	FA62/2022	FA63/2022
Crevits	Y	Y	Y	Y	Y	Y	Y
Giguère	Y	Y	Y	Y	Y	Y	Y
Harvey	Y	Y	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	Y	Y	Y
Jones	Y	Y	Y	Y	Y	Y	Y
Mackie	Y	Y	Y	Y	Y	Y	Y
Peters	Y	Y	Y	Y	Y	Y	Y
Peloza	Y	Y	Y	Y	A	A	A
Warwick	Y	Y	Y	Y	Y	Y	Y
Winfield	Y	Y	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried	Carried